WV WORKS Activities/Requirements

NOTE: See Section 24.11,A regarding counting up to 12 months of college as vocational educational training.

NOTE: Participants enrolled and attending college part-time must be enrolled in JT when the educational program meets the requirements of Section 24.13,A.

NOTE: Participation in College Work Study is employment.

Participants in all other 4-year degree programs must be enrolled in the College component and no additional hours are assigned to the participant as long as they are enrolled full-time and continue to make satisfactory progress.

Hours of participation for College are assigned according to the number of hours they attend class, plus 1 hour of study time.

School holidays that are not federal holidays must be counted as one of the excused absences. Summer breaks and semester breaks must not be counted toward participation. All other absences must meet the excused absence policy of no more than 16 hours per month and not more than 80 hours per 12-month period.

1. Meeting The State Requirement

The participant in the College component must not be assigned to participate in any other activity to meet the federal work requirement when he chooses to attend College, as long as he attends full-time as defined by the institution.

For each hour for which the client attends class, 1 hour of study time is counted toward his participation hours.

2. Participation Calculation

The calculation of College hours of participation follows the same process as Vocational Educational Training. See Section 24.11,A,5.

EXAMPLE: Client attends class 60 hours for the month. The following hours of participation are entered in RAPIDS:

- 60 attendance hours
- +60 unsupervised study hours
- 120 total monthly participation hours