

WV INCOME MAINTENANCE MANUAL MANUAL MATERIAL TRANSMISSION

DATE:	March 1, 2014	CHANGE NUMBER:	675
TO:	ALL INCOME MAINTENANCE MANUAL HOLDERS		

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PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
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			ii	1	1/14
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			4b	1	10/13
4c	1	10/13	4c	1	3/14
4f	1	10/13	4f	1	3/14
5 – 6	1	10/13	5 – 6	1	3/14
8a	2	4/12	8a	2	3/14
9 – 10	2	7/12	9 – 10	2	3/14
10a	2	8/12	10a	2	3/14
11	2	7/12	11	2	3/14
12	2	4/12	12	2	4/12
15	2	4/12	15 – 16	2	3/14
12a – 12b	2	4/12	12a	2	4/12
			12b	2	3/14
12c	2	11/11	12c	2	3/14
13 – 14	2	5/11	13 – 14	2	3/14
15	2	4/12	15 – 16	2	3/14
16	2	11/11			
17 – 18	2	7/10	17	2	3/14
			18	2	7/10

3 – 4	3	10/13	3	3	10/13
			4	3	3/14
10a	3	10/13	10a	3	3/14
iii – iv	4	10/13	iii	4	3/14
			iv	4	10/13
24c	4	10/13	24c	4	3/14
11	8	10/13	11	8	3/14
12	8	3/10	12	8	3/10
5	9	7/12	5	9	3/14
6	9	10/08	6	9	10/08
13 – 14	10	10/13	13	10	10/13
			14	10	3/14
77	10	10/08	77	10	10/08
78	10	10/11	78	10	3/14
5 – 6	20	7/03	5	20	7/03
			6	20	3/14
3 – 4	21	3/13	3 – 4	21	3/14
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			18	26	10/08
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This change updates verified upon receipt sources, to clarify third party sources, and to correct or clarify other specific sections.

Chapter 1.2

Added clarification when and how to make the client's case available at their request.
Broadened the method of formats that general public information should be made in to include audio.

Chapter 2.2

Added to the information verified upon receipt to include:

Work registration date form Workforce West Virginia

IFM's findings of an investigation,

eDRS

Report from a Social Service Worker

FACTS Provider and FACTS Client Detail Data Exchanges

HUD

SOLQ

SOLQ is only available as a direct query from the workers TPX menu and is not an exchange automatically received.

Added examples of Third Party Sources to include but are not limited to:

New Hire Alerts

BCSE

Quality Control

Updated the contact information of who to submit claims of trafficking.

Chapter 3.2 and Chapter 3.3

Updated the sources of exchanges to reflect the additions to verified upon receipt and third party sources.

Chapter 4.2

Added verification methods when replacing destroyed food purchased with SNAP benefits

Chapter 9.1

Added clarification to shared custody specifying the AG and benefit type must be SNAP.

Chapter 10.3, M

Removed an inaccurate statement regarding child support not redirected not counting as income for SNAP.

Chapter 20.2

Removed buyers and sellers of trafficked benefits are equally responsible for the claim.

Chapter 21.2

Added clarification that the Department may deny or delay SNAP replacements when the request appears fraudulent.

Chapter 26.3

Revised form names.