

15.1	INTRODUCTION	1
15.2	THE DEFINITION OF DEPENDENT CHILD	2
A.	AGE	
1.	Parents/Caretaker Relatives AFDC/U-Related Medicaid	2
2.	WV WORKS	2
B.	LIVING WITH A SPECIFIED RELATIVE (WV WORKS), or (Parents/Caretaker Relatives Medicaid, AFDC/-RELATED Medicaid)	3
C.	DEPRIVED OF PARENTAL SUPPORT AND CARE (Parents/Caretaker Relatives , AFDC/U-Related Medicaid)	4
D.	EMANCIPATION.....	14
1.	Parents/Caretaker Relatives Medicaid, AFDC/U-Related Medicaid	14
2.	WV WORKS.....	14
15.3	CHILD SUPPORT REQUIREMENTS AND PROCEDURES (WV WORKS, AFDC MEDICAID AND AFDC-RELATED MEDICAID)	16
A.	DFA-AP-1, ACKNOWLEDGMENT OF AUTOMATIC ASSIGNMENT OF SUPPORT RIGHTS AND OF COOPERATION REQUIREMENTS	17
1.	Who Is Required To Complete The DFA-AP-1	17
2.	Instructions For Completion	17
3.	Procedure When The Client Refuses To Sign	18
B.	BCSE REFERRALS.....	19
C.	GOOD CAUSE	19
1.	Definition Of Good Cause	19
2.	When The Client Refuses To Cooperate Prior To BCSE Referral	20a
3.	When The Client Claims Good Cause For Refusal To Cooperate Prior To BCSE Referral	21
4.	When The Client Claims Good Cause For Refusal To Cooperate After BCSE Referral	21
5.	BCSE Case Closure of WV WORKS Cases	22a

D.	REDIRECTION OF CHILD SUPPORT PAYMENTS (WV WORKS).....	23
E.	REDIRECTION OF SPOUSAL SUPPORT (WV WORKS)	24
F.	REDIRECTION OF CHILD/SPOUSAL SUPPORT IN SPECIAL SITUATIONS (WV WORKS).....	24
G.	PENALTIES FOR FAILURE TO COOPERATE (WV WORKS)	25
H.	COMMUNICATION BETWEEN THE WORKER AND THE LEGAL ASSISTANT (WV WORKS, AFDC MEDICAID, AFDC-RELATED MEDICAID)	26
15.4	SPECIAL NEEDS (WV WORKS)	28
A.	SCHOOL CLOTHING ALLOWANCE	28
B.	COURT FEES	28
15.5	REQUIREMENTS FOR PARENTS UNDER AGE 18 (WV WORKS)	29
15.6	LIFETIME LIMIT FOR RECEIPT OF CASH ASSISTANCE (WV WORKS)	30
A.	SIXTY-MONTH TIME LIMIT	30
B.	BENEFITS WHICH COUNT TOWARD THE LIMIT	31
C.	PROVISIONS FOR AN EXTENSION OF THE TIME LIMIT	31
D.	FORMAL CASE REVIEW IN 55 TH MONTH	38a
E.	EXTENSION PROCEDURE.....	38b
F.	FAIR HEARING PROCEDURES	38c
15.7	REQUIREMENT FOR BEING ENGAGED IN WORK (WV WORKS).....	40
A.	WORK PARTICIPATION AS AN ELIGIBILITY REQUIREMENT BY THE 3 rd MONTH OF WV WORKS BENEFITS.....	40
B.	WORK PARTICIPATION AS AN ELIGIBILITY REQUIREMENT AT 24 MONTHS OF BENEFIT RECEIPT	41

APPENDIX A - PUBLIC FORMS	A-1
DFA-WVSC-1, School Clothing Allowance Application	
APPENDIX B - 2010 WV WORKS SCHOOL CLOTHING ALLOWANCE (SCA)	B-1
APPENDIX C - 2010 WEST VIRGINIA SCHOOL CLOTHING ALLOWANCE (WVSCA)	C-1
APPENDIX D - 2010 WV SCHOOL CLOTHING ALLOWANCE PROGRAM INSTRUCTIONS	D-1
APPENDIX E – FOR REFERENCE ONLY	E-1