

WV INCOME MAINTENANCE MANUAL MANUAL MATERIAL TRANSMISSION

DATE:	September 1, 2012			CHANGE NUMBER: 649	
TO:	ALL INCOME MAINTENANCE MANUAL HOLDERS				
DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
131 – 132	1	10/11	131 – 132	1	9/12
43 – 44	15	1/08	43	15	1/08
			44	15	9/12
iii – iv	19	9/09	iii	19	7/12
			iv	19	9/09
85 – 86	19	11/08	85 – 86	19	9/12
87 – 88	19	11/08	87 – 88	19	9/12
FORM DFA-TA-2	19	11/08	FORM DFA-TA-2	19	9/12
FORM DFA-TA-3	19	11/08	FORM DFA-TA-3	19	9/12
38a	24	8/12	38a	24	9/12
39	24	7/10	39	24	9/12
40	24	7/07	40	24	7/07

This change is being made for the 30- and 90-day post-employment follow-up to be completed by a RAPIDS-generated notice, and a parent with a child under 12 weeks old has good cause for failure to meet the 24-month work requirement.

Also updated the Tel-Assistance/Lifeline Program and removed all references to Link Up Service. This service will no longer be offered by the Telephone Companies.

In addition to Program eligibility guidelines there are now Income eligibility guidelines for the Tel-Assistance/Lifeline Program. A household may qualify for Tel-Assistance/Lifeline Service if their annual income is at or below 135% of the Federal Poverty Guidelines.

Chapter 1 and 15:

Clarified that a parent with a child under 12 weeks old has good cause for failure to meet the 24-month work requirement.

Chapter 19

Updated TOC. Specified that only one Tel-Assistant/Lifeline service is permitted per household. Added eRAPIDS Issued Applications procedure and updated Closure Process.

Chapter 24:

Clarified the 30- and 90-day post-employment follow-up will be completed by a RAPIDS-generated notice.

Policy questions should be directed to the DFA Family Assistance Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.

Attachment

DW-17, Rev. 10/04