

## WV WORKS Activities/Requirements

- The starting wage must be equal to or above the current federal minimum wage.
- The cost of an EIP contract depends on the length of training and the participant's starting hourly wage. The maximum EIP payment allowed the employer is 50% of the participant's hourly rate of pay times hours worked.

**EXAMPLE:** \$8 per hour x 400 training hours = \$3,200 x 50% = \$1,600, the total cost of EIP contract.

- The number of EIP training hours are based upon the starting wage as shown in the following chart.

Beginning Hourly Wage	EIP Training Hours
\$7.25 through \$7.99	400
\$8.00 through \$8.99	500
\$9.00 or more	600

- **When the training site is outside of West Virginia, EIP contracts are only written with private employers.**
- Contracts are not written for employers in a highly mobile industry.
- Contracts are not written for occupations that require certification and/or licensure, such as for a CNA, LPN or RN, if the schooling/training results in the certificate or license.
- Contracts are not written for occupations that require minimal training.

EIP placement cannot begin until the EIP agreement is signed by all parties.

Following is an example of an individual's participation hours in 1 of the paid work activities (EI, OJ, FB, FU, FV, PB, PU, and PV).

**EXAMPLE:** Mr. Smith works under an EIP contract for a local vehicle repair business. His time sheet for the current month showed the following hours.

134	hours actually worked
+8	hours excused absence
+8	hours for a federal Holiday
<u>150</u>	hours total for the month