

# WV INCOME MAINTENANCE MANUAL MANUAL MATERIAL TRANSMISSION

<b>DATE:</b>	February 1, 2012	<b>CHANGE NUMBER:</b>	634
<b>TO:</b>	ALL INCOME MAINTENANCE MANUAL HOLDERS		

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113	10	11/11	113	10	11/11
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240b	10	12/09			
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This change was made to clarify the difference between a Presidential declared disaster resulting in the implementation of the D-SNAP and a modified version of regular SNAP. In addition, it updates (1) signature requirements for SNAP applications, and (2) the time period that can be used to determine anticipated income for the Medicaid and WV WORKS certification periods.

## Chapter 1

Section 1.3,B: Removed statement of signing the DFA-RR-1 in the presence of a Worker.

1.4,C: Added clarification of no additional signature is needed to protect an application date.

1.4,D: Removed requirements of face-to-face interviews and added all individuals who apply for SNAP will be interviewed by phone unless the individual chooses to be interviewed face to face.

When an application is submitted without enough information to determine eligibility, an updated application is required..

## Chapter 10

Section 10.6: Updated the time period that can be used to determine anticipated income for the Medicaid certification period.

Updated examples.

Removed specific manual reference citations.

10.7: Updated the time period that can be used to determine anticipated income for the Medicaid certification period.

- 10.21: Removed specific manual reference citations.  
Removed reference to specific RAPIDS screens.
- 10.22: Removed specific manual reference citations.  
Removed reference to specific RAPIDS screens.
- 10.24: Updated the time period that can be used to determine  
anticipated income for WV WORKS.  
RAPIDS Legacy screen names were updated for conversion to  
eRAPIDS.

### **Chapter 11**

Section 11.4,Z: Added clarification regarding Endowment Life Insurance Policies being  
subject to transfer penalty for Long-Term Care Services.

### **Chapter 13**

Section 13.5,A,1: Removed referral to SNAP E&T as exemption to register with BEP.

### **Chapter 14**

Section 14.3,A: Updated to identify pre-condition requirements for authorizing D-SNAP.

14.3,B: Updated disaster declaration procedures.

### **Chapter 17**

Section 17.10,B: Added clarification regarding Endowment Life Insurance Policies being  
subject to transfer penalty for Long-Term Care Services.

Policy questions should be directed to the DFA Family Support Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.

Attachment

DW-17, Rev. 10/04