

25.3 SNAP E&T ACTIVITIES

All clients **will** complete a **Self-Sufficiency Plan**. The activities available for placement are listed below. Clients must be placed in existing activities provided at no charge to the individual, or payment must be provided through other funding sources such as WIB or PELL grants, etc.

A. JOB SEARCH ACTIVITY

Job Search is a qualifying E&T Participants activity only when it immediately precedes a qualifying placement.

Individuals who are determined to be job ready or individuals who have satisfactorily completed another program activity are placed in this activity. This activity consists of counseling on an as needed basis. The duration of this activity must not exceed one month.

Participants are required to make a pre-determined number of employer contacts in a month, not to exceed 12 per month. Job contacts must be recorded on the Job Search Employer Contact Verification Form, DFA-WVW-25, and returned to the SNAP E&T Worker at the end of the Job Search period. Contacts are verified on a random sample basis. When feasible, one contact should be with Job Service to register for work and to obtain WIB and WOTC certification. If the required contacts have not been made or if other questions arise, an interview is scheduled to determine good cause or to discuss other concerns when the DFA-WVW-25 is not returned.

Participants are to be paid a \$25 transportation reimbursement for the month's of activity. Payment will be made prior to, or when Job Search begins, and must be taken into consideration when scheduling the Job Search activity.

It may not always be feasible for a participant to complete the required number of contacts. The SNAP E&T Worker must determine on a case by case basis if good cause exists for not completing the required number of contacts. An example of good cause is a lack of employers within a reasonable distance to the individual. Also, the individual must possess the skills normally required by the local employers.