

WV INCOME MAINTENANCE MANUAL MANUAL MATERIAL TRANSMISSION

DATE:	September 1, 2011	CHANGE NUMBER:	623
TO:	ALL INCOME MAINTENANCE MANUAL HOLDERS		

DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
16e	1	1/11	16e	1	9/11
16f	1	1/10	16f	1	1/10
63 – 64	1	3/11	63	1	3/11
			64	1	9/11
65 – 66	1	3/11	65	1	3/11
			66	1	9/11
66a – 66b	1	3/11	66a – 66b	1	9/11
i	7	7/11	i	7	9/11
ii	7	3/11	ii	7	3/11
1 – 2	7	1/10	1	7	7/11
			2	7	9/11
3	7	7/11	3	7	9/11
4	7	3/11	4	7	3/11
4a	7	7/11	4a – 4b	7	9/11
4c – 4d	7	3/11	4c	7	9/11
			4d	7	3/11
B-1	7	3/11	B-1 – B2	7	9/11
vii	10	1/10	vii	10	9/11
viii	10	3/05	viii	10	9/11
ix – x	10	3/05	ix	10	3/05
			x	10	9/11

xi – xii	10	3/05	xi	10	9/11
			xii	10	3/05
xiii	10	11/08	xiii – xiv	10	9/11
xiv	10	3/05			
9	10	2/07	9	10	2/07
10	10	3/05	10	10	9/11
153	10	10/01	153	10	10/01
154	10	3/05	154	10	9/11
157	10	10/01	157	10	10/01
158	10	3/05	158	10	9/11
163	10	10/01	163	10	10/01
164	10	3/05	164	10	9/11
169	10	3/05	169	10	9/11
170	10	8/01	170	10	8/01
173	10	10/01	173	10	10/01
174	10	3/05	174	10	9/11
180a	10	3/05	180a	10	9/11
187	10	3/05	187	10	3/05
188	10	11/08	188	10	9/11
205 – 206	10	11/08	205	10	9/11
			206	10	11/08
223	10	11/08	223	10	9/11
224	10	10/01	224	10	10/01

This Change provides Policy to implement the passive redetermination process EVERY YEAR for WV CHIP and Children's Medicaid, including PL and QC AGs. Previously these groups underwent a passive redetermination in alternate years.

The PRLA will be mailed to all of the aforementioned AGs September 2011 that are due for review in October 2011. The PRLA is prepopulated with specific case information previously supplied by the AG but requires the reporting of changes. Worker action related to the passive redetermination process is outlined.

Text was added to various Sections of Chapter 10 referring Workers to Section 10.3, the Source of Income Chart, to determine how income belonging to a child or for the benefit of a child, is treated based on its source.

The following changes were made:

CHAPTER 1:

Section 1.2: Policy was changed to indicate the passive redetermination process occurs every year for QC, PL and WV CHIP medical coverage AGs.

Section 1.9, C, E, N and R: Typos and grammar were corrected. Policy was changed to indicate the passive redetermination process occurs every year for QC, PL and WV CHIP medical coverage AGs. The PRL7 was changed to PRLA. Additional items provided by the PRLA were added.

CHAPTER 7:

The TOC was updated to reflect Chapter changes.

Section 7.2 and 7.2, A: Special Procedures were added to the list of policies that are the same for WV CHIP and QC and PL AGs since all now include the special procedure of passive redeterminations every year.

The requirement that the passive redetermination process is explained to WV CHIP applicants was added to this item.

Section 7.2,D: Policy was rewritten to include changes necessary to implement the passive redetermination process every year for WV CHIP, QC and PL AGS and includes the following: When changes are reported but verification is needed, the Worker must first, attempt to verify the changes from all sources available to the Department before making the request of the recipient, whenever possible. Second, it is no longer necessary to send a WV-KIDS-1. Instead, the CSC or local office Worker holds the PRLA and mails a Request for Information (RFI) when necessary. When an AG contains only WV CHIP children, the CSC staff process the review. Otherwise, the PRLA is processed by the Worker.

The PRL7 will continue to be mailed to Continuously Eligible Newborns (CENs) due for review.

Appendix B: The Appendix was updated to implement the passive redetermination process EVERY YEAR for WV CHIP and Children's Medicaid, including PL and QC AGs.

Chapter 10:

The TOC was updated to reflect Chapter changes.

Section 10.3: Text was added to refer Workers to determine the source of income belonging to or for the benefit of a child, and consult the Chart of Income Sources for how the income is treated.

Section 10.7,D,19; Section 10.9,O; 10.11,C,15; Section 10.12,C,15; Section 10.15, D,15; Section 10.20, Section 10.21,D,15; Section 10.22, D,15: Text was added to remind Workers that children's income may require special treatment. When the source of income belonging to or for the benefit of a child is determined, the Chart of Income Sources in Section 10.3 is consulted to determine how the income is treated. In Section 10.20, relettering occurred.

Policy questions should be directed to the DFA Family Support Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.