

c. Card Not System-Issued

When Medicaid eligibility is established in RAPIDS, but a card is not system-issued, the Worker must complete a manual card, RAPIDS verification letter or manual verification letter, whichever is appropriate, and mail or give to the client. Under no circumstance must a manual card or verification letter be issued unless eligibility dates are established in RAPIDS. See instructions in Section 21.4,B for completion of a manual card or verification letter.

4. Incorrect Eligibility Dates

When an incorrect eligibility period(s) is reflected in RAPIDS, the Worker must follow the appropriate RAPIDS procedure or Work-Around to correct the date(s).

When a client who has a spenddown, submits bills and meets the spenddown, later sends in additional bills which would have met the spenddown at an earlier date, the Worker must follow the appropriate RAPIDS procedure or Work-Around to correct the eligibility date and insure that the client receives a correct card or verification letter for the new eligibility period.

RAPIDS generates form EDA7 to the client to inform him of his correct date of eligibility.

2.5 RESERVED FOR FUTURE USE