

WV INCOME MAINTENANCE MANUAL MANUAL MATERIAL TRANSMISSION

DATE: September 1, 2010

CHANGE NUMBER: 598

TO: ALL INCOME MAINTENANCE MANUAL HOLDERS

DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
25 – 26	1	7/09	25	1	9/10
32a	1	10/08	26	1	7/09
32b	1	7/10	32a	1	10/08
			32b	1	9/10
9, 10	2	10/08	9	2	9/10
11 – 12b	2	7/10	10	2	10/08
			11	2	7/10
			12 – 12a	2	9/10
			12b	2	7/10
9	4	8/10	9	4	8/10
10	4	3/09	10	4	9/10
3	9	7/06	3	9	7/06
4	9	10/08	4, 5	9	9/10
5	9	7/06	6	9	10/08
6	9	10/08			
61- 62a	10	10/08	61	10	10/08
65, 66	10	7/03	62, 62a	10	9/10
			65	10	7/03
			66	10	9/10

This change was made to implement phone contact review as a method which clients who are on a 24-month certification may use to complete the 12-month contact. When the client chooses to complete the contact review by phone, the client is not required to return the DFA-SNAP-12.

The contact is considered complete when the Worker records the results of the phone interview and indicates that any necessary changes have been acted on.

Section 1.4,A: Removed reference to RAPIDS screen name CMCC, replaced it with case comments.

Sections 1.4,N,a and 2.2,B,5,a: AGs who are certified for 24 months can choose to complete their 12-month contact by phone. When this method is chosen, the AG is not required to return the form. The 12-month contact is considered complete when the Worker records the results of the phone interview and indicated any necessary verification has been received.

Section 2.2,B,2,a: Removed Worker's Compensation from Verified Upon Receipt data exchange. Worker's Compensation is privatized and does not share information with the agency through data exchange.

Section 4.4,C,2: Reference to coupon allotment (CA) was removed.

Section 9.1,A,2: Updated definition of spouse.

Section 10.4,B,6: Clarified medical expenses are verified at redeterminations and applications, however, a licensed practitioner statement is not required if circumstances have not changed.

Policy questions should be directed to the DFA Economic Services Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.