

## MANUAL MATERIAL TRANSMISSION WV INCOME MAINTENANCE MANUAL

<b>DATE:</b>	April 1, 2010	<b>CHANGE NUMBER:</b>	580
<b>TO:</b>	ALL INCOME MAINTENANCE MANUAL HOLDERS		

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This Manual Change was made to add Policy regarding transfers of resources for the purpose of paying for personal care services and to clarify whether a transfer penalty for Long Term Care applies.

Case Maintenance requirements for Illegal Alien Emergency Medicaid AGs and Qualified Individuals, notification requirements related to the Out-of-Pocket (OOP) Reimbursement process, updates to the OOP Standard Operating Procedure, and a clarification regarding when a DFA-AP-1 is necessary at an AFDC or AFDC-Related redetermination were added. PAC Methods 1 and 2 were updated.

The Changes are as follows:

**CHAPTER 1**

Section 1.17: Forms names were updated.

Section 1.17, M: Policy was added to include that Medical Review Team redetermination requirements apply to Illegal Alien Emergency Medicaid AGs with ongoing emergencies.

**CHAPTER 2**

Section 2.4: Case maintenance requirements for Illegal Alien Emergency Medicaid AGs were added.

Section 2.4, E,1: A notification requirement when Out-of-Pocket (OOP) requests are denied was added. The OOP Standard Operating Procedure was revised.

Section 2.12: Policy regarding Qualified Individuals (QI-1) (QIA) and case maintenance requirements were added.

**CHAPTER 4**

Section 4.2, H, 4: Documentation of domestic violence facility staff was added as a possible source of verification for good cause for refusal to cooperate with BCSE.

Section 4.2,H, 19: Personal Care Contract (PCC), Personal Care Agreement, and Personal Service Contract were added to the verification list.

**CHAPTER 10**

Appendix E: PAC Methods 1 and 2 were updated.

**CHAPTER 11**

Section 11.1: Personal Care Contract (PCC) was added to the list of definitions. Text clarifying FMV and reasonable payment related to a PCC was added.

**CHAPTER 15**

Section 15.3,1,a,(1) and b,(1): Clarification regarding when a DFA-AP-1 is necessary at an AFDC or AFDC-Related redetermination was added.

**CHAPTER 17**

TOC – Section 17.10, B: Item 8, Transfers for Payment of Personal Care Services was added. Items were renumbered.

Section 17.10,B,1: A reference to Transfers for Payment of Personal Care Services was added.

Section 17.10,B,4: Corrections were made. The requirement that the DFA Economic Policy Unit Staff forwards a copy of the DFA-UH-5 to the local Supervisor for their records, was added.

Section 17.10,B,8: Policy regarding transfers to pay for Personal Care Services was added including the requirements related to a PCC, and when these transfers are permissible or non-permissible. EXAMPLES were added.

Policy questions should be directed to the DFA Economic Services Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.