

# MANUAL MATERIAL TRANSMISSION WV INCOME MAINTENANCE MANUAL

<b>DATE:</b>	November 1, 2009			<b>CHANGE NUMBER:</b>	561
<b>TO:</b>	ALL INCOME MAINTENANCE MANUAL HOLDERS				
DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
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100	1	2/08			
101	1	12/01			
102	1	3/02			
121	1	3/02	121 - 122	1	11/09
122	1	10/08			
123	1	7/07	123 - 124	1	11/09
124	1	1/08			
131	1	7/07	131	1	11/09
132	1	10/08	132	1	10/08
145 - 148	1	7/07	145	1	7/07
			146	1	11/09
			147	1	7/07
			148	1	11/09
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i - ii	7	1/09	i	7	11/09
			ii	7	1/09
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11 - 12	7	10/00	11	7	10/00
			12	7	11/09
15	7	10/00	15	7	11/09
16	7	12/02	16	7	12/02
17 - 18	7	6/07	17 - 18	7	11/09
29	7	10/00	29	7	10/00
30	7	1/09	30	7	11/09
32a - 32b	7	1/09	32a - 32b	7	11/09
33 - 34	7	11/03	33	7	11/03
35	7	1/09	34 - 36a	7	11/09
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The following changes were made:

## CHAPTER 1

Section 1.3,F, item 1: Formatting changes were made. NOTE: A form name was updated.

Section 1.20,A, B, C, F, G, I, J, O: Form names were updated.

Section 1.20,B: A NOTE was added regarding Medicare Part D and the ADAP application and referral process.

Section 1,20,C: Wording changes were made.

Section 1.20, S: A word was added for clarification.

Section 1.21: Form names were updated.

Section 1.24,F: An EXCEPTION was added regarding when a WV CHIP AG is closed for reaching a WV CHIP benefit maximum(s) and coverage is received through a Medicaid coverage group.

Section 1.25: Form names were updated.

## **CHAPTER 2**

Section 2.18: This Section was moved to Section 1.20,B.

## **CHAPTER 7**

Section 7.2, A:

- Text was added to clarify that in addition to being eligible for WV CHIP Premium, the client must be enrolled to receive the coverage.
- An explanation of the relationship between WV CHIP and NEMT was added. An explanation of the effect of reaching the WV CHIP benefit maximum(s) on a WV CHIP AG's certification period was added.
- Policy was added to address when a client is financially eligible for WV CHIP, but will not receive the benefit.
- A clarification was added regarding the waiting period.
- Reference to a specific claims administrator was removed.

Section 7.2,C:

- Text and EXAMPLES were added regarding the waiting period when an applicant drops non-state health insurance without good cause.
- The implementation date of the WV CHIP Program was added.

Section 7.2, D: Wording changes were added. A reference to the special redetermination procedures that apply when a WV CHIP AG is closed for the sole reason of reaching WV CHIP benefit maximum(s), was added.

Section 7.2,E:

- Policy was added regarding when usual WV CHIP adverse action requirements do not apply.
- Policy was added to clarify it is the responsibility of the Department of Administration to respond to requests for continued benefits and Hearings when the WV CHIP AG closure is for the sole reason of the recipient reaching a benefit maximum(s).

Section 7.2,F:

- The wording of the EXCEPTION was rewritten to clarify that the client's statement regarding his Indian or Alaskan tribal affiliation is accepted without verification.

- Text was added to clarify that, even though a client is issued a WV CHIP health insurance card for the current calendar/benefit year, reaching the WV CHIP benefit maximum(s) prevents the payment for any additional medical services.

Section 7.3,A:

- An EXCEPTION was added.
- Reaching the WV CHIP lifetime and/or annual benefit maximum(s) were added as closure reasons for WV CHIP.
- A NOTE was added to emphasize that when one WV CHIP child's AG is closed, this must not affect other WV CHIP recipients' eligibility.

Section 7.3,B:

- An EXAMPLE was corrected.
- An EXAMPLE was added to address when a WV CHIP AG is closed for reaching the annual benefit maximum and is pending the reinstatement of the WV CHIP benefit at the onset of the new calendar/benefit year, and the IG's income increases above the allowable WV CHIP income limits.
- Reference to a specific claims administrator, PEIA, was removed.

Section 7.3,C: The requirement was added that when a child reaches the annual and/or lifetime benefit maximum, a Medicaid evaluation for the following month is completed.

Section 7.3,D:

- This Section was added to include policy that addresses the procedures to follow when a WV CHIP AG reaches the WV CHIP benefit maximum(s).
- Several EXAMPLES were added to clarify the processes specific to WV CHIP AGs that reach the benefit maximum(s).

Section 7.5: Policy was added regarding verification of income when the WV CHIP applicant states his income exceeds 250% FPL.

Section 7.6,C: A clarification was added that WV CHIP cases are reviewed by the PERM process.

Section 7.9, B and C: A clarification was added. NOTE: Text was added to clarify how a Worker may assess with whom a child resides for 50% of the time.

Section 7.14, A:

- An EXCEPTION was added to the NOTE.
- An EXAMPLE was added regarding employees who have access to a non-state health insurance and the effect on eligibility for WV CHIP.
- A NOTE was added to emphasize that when one WV CHIP child's AG is closed, this must not affect other WV CHIP recipients' eligibility.

Section 7.14, C,6: A correction was made to an EXAMPLE.

Section 7.14, D: A clarification was added.

Section 7.14,D,3,a: A child only, was added to the definition of family for the purpose of determining good cause for dropping health insurance under the 10% cost provision. An EXAMPLE was added.

Section 7.14,E,1: Policy was added regarding verification of income when the WV CHIP applicant states his income exceeds 250% FPL.

The Worker is to follow RAPIDS Permanent Procedure 46 when closing a WV CHIP AG when the WV CHIP annual and/or lifetime benefit maximum(s) have been reached. The correct closure code will result in the data system issuing a notification letter to the WV CHIP AG specific to the closure reason.

Policy questions should be directed to the DFA Economic Services Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.