

WV INCOME MAINTENANCE MANUAL MANUAL MATERIAL TRANSMISSION

DATE: June 1, 2009 **CHANGE NUMBER:** 544

TO: ALL INCOME MAINTENANCE MANUAL HOLDERS

DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
iii	15	6/08	iii	15	6/09
App. A DFA-WVSC-1	15	1/04	App. A DFA-WVSC-1	15	6/09
B-1 - B-4	15	6/08	B-1 - B-9	15	6/09
B-5	15	7/08	C-1 – C-12	15	6/09
B-6 – B-9	15	6/08	D-1	15	6/09
C-1 – C-3	15	6/08			
C-4	15	7/08			
C-5 – C-7	15	6/08			
C-8	15	7/08			
C-9 – C-12	15	6/08			

This change was made to update School Clothing Allowance (SCA) policy for the current program year.

The major change in the 2009 SCA program for Supplemental Nutrition Assistance Program (SNAP) AGs is the addition of the question on screen ASEQ regarding automatic eligibility determination of WVSCA. Those SNAP AGs with this question marked “yes” and active in RAPIDS by 6/26/09 do not need to submit a WVSCA application unless there is a child in the case who is less than 5 or older than 15. If there is a child of this age in the case, they will be skipped in the automatic issuance and sent a DFA-WVSC-1 during the regular mass mailing. This change should result in a significant reduction in the number of paper and inROADS applications. Cases confirmed on 6/27/09 or after or those having “no” checked on ASEQ must submit an application to be considered for WVSCA. Staff should check children’s birthdates and school enrollment status in RAPIDS to ensure accuracy.

Policy questions should be directed to the DFA Family Support Policy Unit.
RAPIDS questions should be directed to the RAPIDS Help Desk.

2009 SCA and WVSCA
Bureau for Children and Families Contacts

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Policy Issues:	Division of Family Assistance 350 Capitol Street, Room B-18 Charleston, WV 25301		
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