

MANUAL MATERIAL TRANSMISSION WV INCOME MAINTENANCE MANUAL

DATE:	April 1, 2008	CHANGE NUMBER:	504
TO:	ALL INCOME MAINTENANCE MANUAL HOLDERS		

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This change was made to implement the Mandatory Standard Utility Allowance (SUA) option. This option creates 3 standard deductions for all households with utility obligations. This option eliminates the use of actual utilities and the requirement to prorate the SUA among households that share a residence and utilities. It also permits public housing residents with shared meters who are charged for only excess utility costs to have the benefit of the SUA.

The SUA is now composed of 3 standard deductions that are adjusted yearly to allow for fluctuations in utility costs. These standards are the Heating/Cooling Standard (HCS), the Non-Heating/Cooling Standard (NHCS), and the One Utility Standard (OUS).

Existing AG's were converted by a mass change in RAPIDS completed prior to 4/1/08. Any AG's not converted by the mass change should be updated during the next certification, reported change or case action.

The following Sections were updated to address the implementation of this option:

Section 1.4,G was updated to address Worker responsibility in explaining the option of using Homeless Shelter Standard Deduction or the SUA for Homeless AGs.

Section 1.4,O,1 was updated to address the use of the SUA in Expedited Service.

Section 10.4,B,7,a was updated to clarify deductions for an unoccupied residence.

Sections 10.4,B,7,b and c were updated to implement the mandatory SUA and address the 3 standards.

Section 10.4,C,2 was updated to use the term SUA rather than utility.

Section 10.4,C,3 was changed to update the example.

Section 10.4,D,8 was updated to remove the requirement to prorate utility costs of ineligible AG members.

Chapter 10, Appendix B was updated to address the amounts of the standard allowances.

Section 17.9,D,1,b – Step 1 was changed to address the appropriate standard used in determining the community spouse maintenance allowance.

Policy questions should be directed to the DFA Economic Services Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.