

B.	TWO PARENT FAMILIES	35
C.	ALL FAMILIES	35
24.6	EMPLOYMENT (UNSUBSIDIZED AND SUBSIDIZED)	36
A.	UNSUBSIDIZED EMPLOYMENT (FU, PU)	36
1.	Displacement/Replacement	36
2.	Employment Standards.....	36
B.	SUBSIDIZED PRIVATE AND PUBLIC SECTOR EMPLOYMENT (FV, PV, FB, PB)	37
1.	Displacement/Replacement	37
2.	Employment Standards.....	37
C.	JOB RETENTION FOLLOW-UP	38
24.7	ON-THE-JOB TRAINING	40
A.	EMPLOYER INCENTIVE PROGRAM (EI)	40
1.	Who May Be An EIP Employer.....	40
2.	Requirement Of The Employer	40
3.	Standards For Contract Development	41
B.	OTHER AGENCY OJT PROGRAMS (OJ).....	42
24.8	JOB SEARCH AND JOB READINESS ASSISTANCE (JR)	43
A.	JOB READINESS	43
B.	JOB SEARCH	43
24.9	WORK EXPERIENCE	47
A.	COMMUNITY WORK EXPERIENCE PROGRAM (CW)	47
1.	Who May Be A CWEP Sponsor	47
2.	Requirement Of The Sponsor.....	47
3.	Standards For Contract Development	48
4.	Determining The Hours Of Participation	49
5.	Meeting The Minimum Core Hours in CWEP	50a
6.	Placement In DHHR Offices	50c

B.	JOINT OPPORTUNITIES FOR INDEPENDENCE PROGRAM (JN)	50e
1.	Who May Be A JOIN Contractor	50e
2.	Requirements Of The Contractor	50e
3.	Contract Requirements.....	50g
4.	Determining The Hours Of Participation	50h
5.	Meeting The Minimum Core Hours in JOIN	51
C.	OTHER WORK EXPERIENCE PROGRAMS (WE)	51
24.10	COMMUNITY SERVICES PROGRAMS (CS)	52
A.	ACTIVITIES WHICH ARE NOT UNDER COMMUNITY SERVICE	52
B.	DETERMINING THE HOURS OF PARTICIPATION.....	53
24.11	VOCATIONAL EDUCATIONAL TRAINING (VT)/COLLEGE (CL).....	55
A.	PLACEMENT CRITERIA.....	56
B.	STANDARDS	56
C.	TRAINING	56
D.	PAYMENT LIMITATIONS	56a
E.	COLLEGE	56a
1.	Meeting the State Requirement.....	56b
2.	Participation Calculation	56b
3.	Payment of Support services.....	56c
24.12	PROVIDING CHILD CARE FOR A COMMUNITY SERVICE PARTICIPANT (CC)	57
24.13	NON-CORE WORK ACTIVITIES	58
A.	JOB SKILLS TRAINING DIRECTLY RELATED TO EMPLOYMENT (JT)	58
B.	EDUCATION DIRECTLY RELATED TO EMPLOYMENT (ED).....	58
C.	SATISFACTORY ATTENDANCE AT SECONDARY SCHOOL OR GED PROGRAM (HS, AB)	59
24.14	PAYMENT FOR SUPPORT SERVICES	62
A.	WHO IS ELIGIBLE	62

B.	GENERAL REQUIREMENTS	62
C.	ALLOWABLE SUPPORT SERVICE PAYMENTS	65
1.	Collateral Expenses	66
2.	Clothing	68
3.	Tools	69
4.	Drivers/Chauffeurs License	70
5.	Commercial Drivers License (CDL)	71
6.	Professional License	72
7.	Relocation	73
8.	Transportation	75
9.	Vehicle Repair	77
10.	Vehicle Insurance	78
11.	DUI Offenses	79
12.	GED or High School Diploma Achievement Bonus	80
13.	Six-Month Self-Sufficiency Achievement Bonus	81
14.	Vocational Education and Employment Achievement Bonus	82
D.	CORRECTING THE SUPPORT SERVICE CHECK AMOUNT	83
E.	SUPPORT SERVICES CHECK RETURNED BY THE CLIENT TO THE LOCAL OFFICE	83
F.	SUPPORT SERVICES CHECK REPLACEMENT PROCEDURES	83
G.	RECOUPMENT OF SUPPORT SERVICES PAYMENTS	83
24.15	PAYMENTS TO EMPLOYERS AND TRAINING FACILITIES	85
A.	EIP EMPLOYERS	85
B.	PROVIDERS OF VOCATIONAL/SKILLS OR LIFE SKILLS TRAINING	85
24.16	CONTINUATION OF SERVICES	86
A.	ELIGIBILITY REQUIREMENTS FOR POST EMPLOYMENT OPTIONS	87
B.	DETERMINING THE 6-CONSECUTIVE-MONTH PERIOD	89
C.	SUPPORT SERVICE PAYMENTS	90
D.	EMPLOYMENT ASSISTANCE PROGRAM (EAP)	91
E.	WORK PROGRAM CODING	92a
F.	APPROVAL OF SUPPORT SERVICE PAYMENTS	92a

24.17 SPECIAL PAYMENT PROCEDURES	93
A. WORK PROGRAMS CORRECTIVE PAYMENT	93
B. CORRECTIVE PAYMENT PROCEDURES	93
C. REASONS FOR CORRECTIVE PAYMENT	94
D. DISPOSITION OF CORRECTIVE PAYMENT	94
APPENDIX A GRIEVANCE RIGHTS FOR REGULAR EMPLOYEES OF CWEP, JOIN AND EMPLOYER INCENTIVE PROGRAM EMPLOYERS	A-1
APPENDIX B GRIEVANCE RIGHTS FOR CWEP AND JOIN PARTICIPANTS WITH RESPECT TO ON-THE-JOB WORKING CONDITIONS, WORKERS' COMPENSATION COVERAGE AND WAGE RATES	B-1
APPENDIX C INSTRUCTIONS FOR COMPLETION OF DFA-EIP-1	C-1
APPENDIX D INSTRUCTIONS FOR COMPLETION OF TRAINING AGREEMENT (DFA-TA-34)	D-1
APPENDIX E WV WORKS VOLUNTEER JOB DESCRIPTION TEMPLATE	E-1