

MANUAL MATERIAL TRANSMISSION WV INCOME MAINTENANCE MANUAL

DATE:	March 1, 2008			CHANGE NUMBER:	499
TO:	ALL INCOME MAINTENANCE MANUAL HOLDERS				
DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
32a - 32b	1	3/06	32a	1	3/06
			32b	1	3/08
3 - 4	2	7/07	3	2	7/07
7 - 8	2	11/06	4	2	3/08
9 - 10	2	7/07	7 - 10b	2	3/08
11 - 12	2	11/06	11 - 12	2	3/08
13 - 14	2	5/05	13 - 16	2	3/08
15 - 16	2	11/06	19	2	3/08
19 - 20	2	7/07	20	2	7/07
v	10	10/04	v	10	10/04
vi	10	11/01	vi	10	3/08
19	10	1/08	19	10	3/08
20	10	8/01	20	10	8/01
39 - 40	10	8/01	39	10	8/01
41	10	7/03	40	10	3/08
42	10	8/01	41	10	3/08
87 - 90b	10	2/07	42	10	8/01
99 - 100	10	2/07	87 - 89	10	3/08
			99 - 100a	10	3/08

This change was made to update income sources and deductions in Chapter 10 and to add examples and clarify the Food Stamp reporting requirements in Section 2.2 and to rename the reporting requirement groups in all applicable sections.

Section 2.2 - The two reporting groups are:

- ◆ Change Reporters - certified for 24 months and must report changes; and
- ◆ Limited Reporters - certified for 6 months and must report when the total household income exceeds the limit established at certification.

ABAWD's in Issuance Limited Counties must also report when their work hours are less than 20 a week, averaged monthly, or 80 a month. This was also updated in item D,7.

Food Stamp AG's which also receive WV WORKS may be subject to either Change Reporting or Limited Reporting for the Food Stamp benefit based on the AG composition.

Item D,13,b was updated to remove the requirement to contact the client when the Food Stamp benefits in the EBT account become dormant. No contact may be made with the client based on EBT activity.

Sections 10.3,Z and JJJJ and 10.4,D,7 were updated to exclude all educational assistance as income, regardless of source or use, for the Food Stamp and WV WORKS Programs. This includes sources not funded by Title IV and Veteran's educational assistance, including the Montgomery GI Bill.

Section 10.3,JJJJ was also updated to exclude Veteran's Aid and Attendance, Housebound and unusual medical expense allowances for the Food Stamp Program.

Section 10.4,D,12 was also updated to address income withheld, either voluntarily or involuntarily from unearned income sources.

Policy questions should be directed to the DFA Economic Services Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.