

## WV INCOME MAINTENANCE MANUAL MANUAL MATERIAL TRANSMISSION

**DATE:** October 1, 2007 **CHANGE NUMBER:** 484

**TO:** ALL INCOME MAINTENANCE MANUAL HOLDERS

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			DFA-WVW-FLSA-1	FORM	10/07
			DFA-WVW-Verif-1	FORM	10/07

This change was made to bring WV WORKS policy in compliance with the Deficit Reduction Act of 2005 and the West Virginia Verification Plan and to update the Low Income Energy Assistance Benefit Income Chart.

Section 4.2: Changes in WV WORKS verification requirements to conform with requirements outlined in the WV Verification Plan.

Section 24.3: Change to clarify that days counted as excused absences must be verified to meet the definition of excused.

Sections 24.9 & 24.10: Changes were made to include the new FL component. Participants assigned to Community Service, JOIN, CWEP, and Work Experience must also be jointly assigned to the FL component.

Section 24.16: Clarify the use of the PL component.

FORM - DFA-WVW-FLSA-1: Form to calculate hours governed by the Fair Labor Standards Act.

FORM – DFA-WVW-Verif-1: Form to document TANF months received in another state or verify months received in West Virginia.

Policy questions should be directed to the DFA Family Support Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.