

**WV INCOME MAINTENANCE MANUAL
MANUAL MATERIAL TRANSMISSION**

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This change was made to remove the 25% reduction for living with others and to remove the requirement for compliance after a sanction. Referral to Division of Rehabilitation Services was expanded. Other miscellaneous changes are included.

Chapter 1

Section 1.25,M: Reference to compliance after a 3rd or subsequent sanction was removed. The example was also corrected.

Chapter 2

Section 2.17: Workers' Compensation (E-Comp) was removed as a source of information. Reference to the 25% reduction for living with others was removed.

Chapter 9

Section 9.21: Reference to the 25% reduction for living with others was removed. Examples were updated.

Chapter 10

Section 10, Table of Contents: The 25% reduction for living with others was removed.

Section 10.24,C,2: The 25% reduction for living with others was removed.

Section 10, App. F: The 25% reduction for living with others was removed.

Chapter 13

Section 13.9,A: The period of ineligibility for cash assistance for 3rd and subsequent WV WORKS sanctions was corrected to comply with the West Virginia State Code. Language regarding compliance was removed since compliance is no longer required in order to end 3rd and subsequent sanctions.

Section 13.9,D: Language regarding compliance and appropriate action at the end of 3rd and subsequent sanctions was removed.

Chapter 15

Section 15.6: Reference to the Intensive Case Management Agency being included in the 55th month case review was removed.

Chapter 24

Section 24, Table of Contents: Legal Aid of WV/WV WORKS Legal Support Project and College was added.

Section 24.1: Removed examples of activities that would meet participation rate but would not lead to self-sufficiency.

Section 24.4: Specified that the annual home visit is required for PRC cases only.

Section 24.4,L: Policy was updated and expanded regarding the criteria for appropriate case referrals to the Division of Rehabilitation Services for vocational evaluations.

Section 24.4, M: Legal Aid of West Virginia – WV WORKS Legal Support Project was added.

Section 24.11: Clarifying information was added for Vocational Educational Training and College.

Section 24.13: Policy was added to clarify the three non-core activities, if full-time, are acceptable under State Law.

Section 24.14,B: Policy was added regarding the requirement for staff to issue form BA-67 for instances in which a guarantee or promise to pay support services is made to a vendor. This replaces local vouchers and other local office developed letters previously used.

Section 24.14,C,10: Additional limits were placed on vehicle insurance support service payments. Added cash refund of support service monies as eligible for recoupment.

FORMS

Local offices must destroy blank copies of obsolete forms.

Policy questions should be directed to the DFA Family Support Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.