

WV INCOME MAINTENANCE MANUAL MANUAL MATERIAL TRANSMISSION

DATE:	March 1, 2007	CHANGE NUMBER:	448
TO:	ALL INCOME MAINTENANCE MANUAL HOLDERS		

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			80	24	3/07
DFA-WVW-25	FORM	5/05	DFA-WVW-25	FORM	3/07
DFA-EIP-1	FORM	12/03	DFA-EIP-1	FORM	3/07
DFA-WVW-100-A	FORM	10/04	DFA-WVW-100-A	FORM	3/07
OFS-WVW-100-B	FORM	9/04	DFA-WVW-100-B	FORM	3/07
ES-22	FORM	10/84	DFA-22	FORM	3/07

This change is being made to update several aspects of the WV WORKS program as follows:

Chapter 1

Section 1.25,G: WV WORKS benefits will be deposited into an EBT account until client submits direct deposit information.

Chapter 8

Section 8.2,C,1: Language reinstated regarding receipt of cash assistance from another state. This policy from Change #421 was inadvertently omitted when another recent manual change was posted. Examples added.

Chapter 9

Section 9.21, D: Examples were updated.

Chapter 10

Table of Contents: Corrections made on page xv due to typographical errors.

Section 10.3,XXX: TANF receipt from another state results in ineligibility for WV WORKS during the same month.

Section 10.3, YYY: A correction was made to the treatment of third party payments to include situations in which the payment may count as earned income or unearned income.

Section 10.24,D,14: Reference to obsolete form ES-IN-1 removed. Information was removed regarding the marriage incentive.

Chapter 11

Section 11.4,CC,3,c,(2): Reference to old form ES-22 changed to DFA-22.

Chapter 24:

Table of Contents: Minor correction made on page ii regarding assessment testing heading.

Section 24.3,B,2: Clarified that excused absences of 10 days per year for participation hours credit are based on the calendar year. An example was added in this section.

Section 24.4,C,8: Added information about coding in RAPIDS for assessment testing.

Section 24.5: Correction made in reference to manual sections in first paragraph. Note added that college hours must be entered in RAPIDS.

Section 24.12: Note added regarding a two-parent family, or family with parent and step-parent.

Section 24.14,C,1: Removed reference to gasoline from Collateral Support Services. This is covered under Transportation Support Services. Added reference to CIB checks.

Section 24.14,C,9: Added "Job Skills Training Related to Employment" as an eligible activity for payments under Vehicle Repair Support Services.

Section 24.14,C,12: Added note that GED test fees must not be paid under the GED Bonus.

FORMS:

DFA-WVW-25: Employer Contact Form was updated.

DFA-EIP-1: Employer Incentive Program Agreement was updated.

DFA-WVW-100-A: 55 Month Letter was updated.

DFA-WVW-100-B: Request for Extension of WV WORKS 60 Month Time Limit was updated.

DFA-22, Agreement to Sell Property, formerly the ES-22 was updated.

Policy questions should be directed to the DFA Family Support Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.