

## ADA/Section 504 Notice

Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973 provide that a person with a disability may not be discriminated against because of his or her disability. If you have a physical or mental condition that makes it harder for you to do the things we require you to do, we may be able to give you some help. Physical or mental conditions may include a learning disability, developmental disability, a history of drug or alcohol addiction, depression, a mobility impairment, or a hearing or vision impairment. If you need us to help, let us know and we will work with you in an attempt to see what you may need. If it is determined that you have a disability that substantially limits one or more major life activities, you may have rights under the ADA and Section 504.

- You can inform your Worker if you have a disability.
- You will not be denied benefits and services because of your disability.
- If you cannot do something which your Worker has asked you to do because of a documented qualifying physical or mental disability, or because you are caring for someone who does, your Worker can help you complete these tasks or explore alternate options for assistance.

Here are some of the ways your Worker may be able to offer assistance to you:

- Your Worker can provide you with alternate means of communication if you have a visual, hearing or speech disability.
- If you have a disability that prevents you from coming to our office, your Worker can reach you by phone or visit you.
- Your Worker can explain what all the letters, forms and correspondence mean if you are having problems understanding.
- Your Worker can help you appeal agency actions.

The West Virginia Department of Health and Human Resources will take all reasonable steps to make sure that you are able to receive benefits and services that are available to you, if otherwise eligible.

If you need help, please ask your Worker. If you feel that your benefits and services were denied or changed in any way because of your disability, notify your Worker. DHHR can arrange for a review of your case by your Worker's supervisor and/or by other administrative staff within our agency.