

13.5 OTHER WORK REQUIREMENTS (FS)

A. WORK REGISTRATION

All individuals must register with BEP for employment at the time of the original application, unless exempt according to Section 13.2, or unless referred to FSE&T. They must register every 12 months thereafter, regardless of the length of time that BEP considers the registration valid. The client cannot be required to register with BEP more often than every 12 months, even when the benefit is opened and closed within the 12-month period.

EXAMPLE: A family is approved for Food Stamps in February. The father registers with BEP as required. In April, the father's parents move in with the family. Counting the income of the parents makes all of them ineligible. When the parents move out in September, the original family reapplies. Because the father registered with BEP in February, he cannot be required to register again until the following January.

If the client agrees to be referred to FSE&T the registration requirement is met by the agreement. Otherwise, he must register with BEP, even when there is no BEP office in the client's county of residence. When possible, the Worker must direct the client to the closest BEP office.

B. INFORMATION ABOUT EMPLOYMENT STATUS AND JOB AVAILABILITY

All individuals must provide the Department and BEP with sufficient information to allow the determination of their employment status and their availability for a job, unless exempt according to Section 13.2,A,2, or they have good cause for not doing so.

C. REFUSAL OF EMPLOYMENT OFFER

No non-exempt applicant or recipient may refuse without good cause to accept an offer of employment unless the employment does not meet the suitability requirements outlined in Section 13.3,C.