MANUAL MATERIAL TRANSMITTED						
MANUAL: INCOME MAINTENANCE			CHANGE NUMBER: 239			
DELETE			INSERT OR CHANGE			
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED	
i - ii	1	5/00	i	1	5/00	
			ii	1	3/02	
15 - 16	1	5/00	15	1	5/00	
			16	1	3/02	
53	1	10/00	53	1	3/02	
54	1	5/01	54	1	3/02	
DATE: MARCH 1, 2002 TO: ALL INCOME MAINTENANCE MANUAL HOLDERS						

This change adds new policy to Section 1.2 concerning the determination of a client's race and ethnic background for federal reporting purposes. The new section is 1.2,P.

In addition, Sections 1.9, E and F were revised to add a new item to Who Must Be Interviewed and Who Must Sign the application.

This change is effective March 1, 2002.

Questions should be directed to the OFS Policy Unit.

RAPIDS questions should be directed to the RAPIDS Help Desk.