

MANUAL MATERIAL TRANSMITTED					
MANUAL: INCOME MAINTENANCE			CHANGE NUMBER: 212		
DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
5 - 6	1	5/2000	5 - 6	1	6/15/01
27 - 28	1	5/2000	27	1	6/15/01
			28	1	5/2000
43	1	5/2000	43	1	6/15/01
			44	1	1/01
7 - 8	2	5/01	7	2	5/01
			8	2	6/15/01
8a	2	5/01	8a	2	6/15/01
10a	2	3/97	10a	2	6/15/01
10b	2	5/97	10b	2	6/15/01
3	4	5/99	3	4	6/15/01
			4	4	1/2000
13	7	10/00	13	7	10/00
14	7	11/00	14	7	6/15/01
17 - 18	7	10/00	17 - 18	7	6/15/01
			18a	7	6/15/01
59	10	6/97	59	10	6/15/01
60	10	8/95	60	10	6/15/01
FORM OFS-NL-FS-1		9/98		FORM OFS-NL-FS-1	6/01
DATE: JUNE, 2001 TO: ALL INCOME MAINTENANCE MANUAL HOLDERS					

This change implements new provisions to Food Stamp policy and WV CHIP policy. This change is effective June 15, 2001.

FOOD STAMPS

The following revisions were made.

Section 1.2,D: A statement was added concerning not revealing the client's applicant/recipient status when the Worker makes a collateral contact.

Section 1.4,L: Text was changed concerning the referral for repayment.

Section 1.4,T,2: A note was added concerning the denial of an application or the closure of a FS AG when countable income reduces the FS coupon allotment to \$0.

Section 2.2,B: The reporting policy for Food Stamp AG's with earned income and no WVW recipient on 6-month certifications has been revised. **When ANY reported change, not only an income change results in a decrease in benefits, the change is NOT acted on.** Please review this section carefully.

Section 2.2,D: A note was added concerning the closure of a FS AG when countable income reduces the FS benefit to \$0. Also, benefit group was changed to AG and references to Chapter 23 and TANF were deleted.

Section 4.1,B: A statement was added to not reveal the client's applicant/recipient status when the Worker makes a collateral contact.

Section 10.4,C: A note about AG's with \$0 coupon allotments was deleted.

FORM ES-FS-1: The Food Stamp Worksheet is now the OFS-FS-1, and has been revised to make it more user-friendly. Special thanks to Region II Trainer, Al Boyd, for coming up with the new design.

WV CHIP

The following policy changes have been made.

Section 7.8,F: Wording changes were made concerning provision of an SSN for a WV CHIP child.

Section 7.10,C: Changes were made to give the Worker more discretion in determining countable income by use of various budgeting methods. Please review this section carefully.

Policy questions should be directed to the OFS Policy Unit. Questions on RAPIDS procedures should be directed to the RAPIDS Help Desk.