22.3 SPECIAL PROCEDURES

A. CONDITIONS WHICH MUST BE MET TO ACCOMPLISH BUY-IN

In order for the Department to buy-in for an individual, the following conditions must be met:

- He must be eligible and enrolled for Medicare; and

- He must have an active case in **RAPIDS.**

- His name, birthdate, sex and claim number (CAN) must match those shown on the Master Beneficiary Records, received by the Buy-In Unit.

B. THE BUY-IN PROCESS FOR SSI RECIPIENTS

The Worker has no responsibility other than taking action as requested by the Medicare Buy-In Unit.

1. Accretions By SSA

SSA is responsible for enrolling and accreting SSI recipients who qualify for Medicare.

Information about such SSI recipients is furnished to the Department on a monthly Master Buy-In **file** from **CMS**.

2. Deletions From Buy-In

Buy-in for an individual is terminated under any of the following circumstances:

- He dies.

- He becomes ineligible for SSI **and does not qualify for a Deemed SSI group.**

  NOTE: When the individual who loses SSI Medicaid qualifies for a Deemed SSI group or for QMB, SLIMB, or QI-1 coverage, the Worker must notify the Medicare Buy-In Unit so that buy-in will continue without interruption.

- He loses entitlement to Medicare due to the loss of disability.

-        He becomes a resident of another state.

If an individual is deleted for one of these reasons, and the Worker fails to close his SSI Medicaid case, this is **brought** to the Worker's attention **by a** Need to Evaluate **alert**.

C.   **THE BUY-IN PROCESS FOR ALL OTHER MEDICAID COVERAGE GROUPS**

The Department pays the Medicare premiums for those persons specified in Section 22.2.

See Chapter 16 for specific information about these coverage groups.

1.   Buy-In Unit's Responsibility

It is the responsibility of the Buy-In Unit to accrete eligible individuals to the Buy-In Master List Tape and to delete from the list any ineligible individuals.

2.   Worker's Responsibility

It is the responsibility of the Worker to:

-        Identify individuals eligible for Medicare and verify enrollment.

-        Correctly code the **Medicare Claim Number** in the data system.

-        Notify the Buy-In Unit of any change in a **Medicaid AG** which affects the client's buy-in status.