

**WV INCOME MAINTENANCE MANUAL
MANUAL MATERIAL TRANSMISSION**

DATE:	November 1, 2004	CHANGE NUMBER:	333
TO:	ALL INCOME MAINTENANCE MANUAL HOLDERS		

DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
Appendix C	10	10/03	Appendix C	10	10/04
Appendix D	10	6/01	Appendix D	10	6/01
			TOC i - ii	9	12/99
			TOC iii	9	1/03
			TOC iv - v	9	21/99
			15 - 16	21	8/98
			Appendix A	21	10/02
DW-17	FORM	3/75	DW-17	FORM	10/04

This change is being made to update the Basis of Coupon/EBT Issuance chart in Chapter 10, Appendix C. This change is effective October 1, 2004.

The Proration Table, which is in Chapter 10, Appendix D, is also included.

These Appendices were previously only available in hard copies which were mailed to the local offices. Both are now available online as well.

Also included in this change is Section 21.4 and Appendix A which were not included in the printing of the "New Word Manuals". The Table of Contents for Chapter 9 has been corrected.

This change is being printed and will be released to the same distribution list as that for the "New Word Manuals".

PLEASE NOTE: The complete Income Maintenance Manual was reissued in September 2004, due to a need to convert the word processing format from WordPerfect to Word. Some changes in the new format were issued prior to release of the base Manual material and must be added when the new reissued Manual is received. These changes contain the statement "Please retain this change to insert in the new base Manual" at the end of the DW-17.

Questions should be directed to the DFA, Economic Services Policy Unit staff.

DW-17
Rev. 10/04