

MANUAL MATERIAL TRANSMITTED					
MANUAL: INCOME MAINTENANCE			CHANGE NUMBER: 326		
DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
53 - 54	19	4/03	53 - 54 a	19	6/04
57 - 58	19	4/03	57 - 58	19	6/04
61 - 62	19	4/03	61 - 62	19	6/04
DATE: June 1, 2004 TO: ALL INCOME MAINTENANCE MANUAL HOLDERS					

NEMT policy is changed as follows: The Designated Care Coordinator (DCC) may sign the OFA-NEMT-1 on the line that is for the physician or his designee's signature. The DCC's signature means that the DCC has verified that the appointment was kept and determined the amount of reimbursement due the client. No further verification of the appointment or the amount due is made.

Accepting the DCC signature instead of the physician's (or his designee) is no longer limited to when the client fails to obtain the physician's signature during the appointment. The Worker must not require the client to obtain the physician's signature when the DCC's signs the form and vice versa.

Payments may be made from forms with only the DCC's signature beginning June 1, 2004. However, if you receive any such forms in May, 2004, please do not return to the client or DCC for another signature. Simply process it as if the client forgot to obtain the doctor's signature and the DCC signed the form. This will reduce the time delays caused by sending the form back and forth.

The note in Section 19.3,M,7,a was rewritten for clarity.

Please direct questions to the Economic Services Policy Unit in DFA.