MANUAL MATERIAL TRANSMITTED					
MANUAL: INCOME MAINTENANCE			CHANGE NUMBER: 318		
DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
51	1	5/00	51	1	5/00
52	1	10/00	52 - 54	1	2/04
53 - 55	1	3/02	55	1	3/02
56 - 58	1	10/00	56 - 58	1	2/04
iii	7	12/02	iii	7	2/04
1 - 2	7	11/00	1	7	11/00
3 - 4	7	8/02	2	7	2/04
4 a - 6	7	11/03	3	7	8/02
			4 - 4 b	7	2/04
			5	7	2/04
			6	7	11/03
			Appendix B	7	2/04
DATE: February 1, 2004 TO: ALL INCOME MAINTENANCE MANUAL HOLDERS					

This change is being made to initiate a passive redetermination process for WV CHIP. The passive redetermination process will be alternated annually with the usual redetermination.

A passive redetermination is one which contains specific case information and asks the client if anything listed on the form has changed. If not, the redetermination is processed based only on the information on the form, RAPIDS form PRLA.

A copy of the form will be released by RAPIDS. If there is a change, the PRLA cover letter instructs the client to contact Automated Health Services to request a WV-KIDS-1. When returned, the WV-KIDS-1 is used as the redetermination and Medicaid eligibility must be ruled out before the client can continue to receive WV CHIP.

This step is being taken to try to avoid so many WV CHIP closures at redetermination. Medicaid has declined this procedure for any Medicaid coverage group. Therefore, there are considerations when there is a WV CHIP child and a Medicaid child in the same home.

Appendix B was designed to help you determine what to do in this situation.

The changes were made in Sections 7.2 and 1.9. References to the OFS-PW-4 were removed since the form was made obsolete some time ago. References to the WV-CHIP-1 were changed to the WV-KIDS-1.

RAPIDS will begin using the new PRLA for the redeterminations mailed in February.

The Customer Service Centers will continue to process WV CHIP redeterminations, regardless of which form is received from the client.

Policy questions should be sent to the appropriate Policy Unit staff; data system questions should be sent to the RAPIDS Help Desk.