

MANUAL MATERIAL TRANSMITTED					
MANUAL: INCOME MAINTENANCE			CHANGE NUMBER: 274		
DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
v	2	10/02	v	2	3/03
APPENDIX B-1 - B-2	2	3/02	APPENDIX B-1 - B-2	2	3/03
			APPENDIX B-3	2	3/99
APPENDIX B-4	2	3/99	APPENDIX B-4	2	3/03
APPENDIX B-5	2	3/02	APPENDIX B-5	2	3/03
APPENDIX B-6 - B-7	2	2/01	APPENDIX B-6 - B-7	2	3/03
APPENDIX B-8	2	3/02	APPENDIX B-8	2	3/03
APPENDIX B-9	2	3/98	APPENDIX B-9	2	3/03
			APPENDIX B-10	2	3/03
APPENDIX E-1 - E-2	10	10/01	APPENDIX E-1	10	10/02
			APPENDIX E-2	10	3/03
DATE: MARCH, 2003 TO: ALL INCOME MAINTENANCE MANUAL HOLDERS					

This Change is being made to update Chapter 2, Appendix B, for the Cost of Living Updates for 2003. The COLA is 1.4%, effective January 2003. The information in Appendix B was prepared by RAPIDS staff. All automatic updates are effective March, 2003. Please read this material carefully for information about which cases must be reviewed, evaluated and updated by the Worker.

The RAPIDS COLA Mass Change is scheduled for February 1, 2003. RAPIDS reports for the COLA update will be available on February 3, 2003. Manual updates must be completed by the deadline date in February, effective March, 2003. The Pickle Assistance Groups printout will be mailed to local offices for use with the instructions in this change.

The following changes have been made to the RAPIDS COLA Mass Change functionality.

- ! When an individual is included in multiple cases, Mass Change will run on each case.

- ! Individuals who receive Medicare Part B due to an override in SSA's data system will be included in the Mass Change.
- ! RAPIDS will not change the Medicare payor from 510 to Self. A special message will appear in the WRMC 202 COLA Match Report.
- ! A new report shows individuals who have income on the COLA file, but do not have a corresponding income type on a current AFUI screen.
- ! The RSDI amounts of individuals who have garnishments will not be updated. A new report lists the gross RSDI and the garnishment amounts.

Please note that the indication of a garnishment does not change existing policy regarding the amount of RSDI which is counted as income.

- ! COLA Mass Change will run on some cases with overrides. The only cases which will be skipped due to an override are those for which the overridden AG is open and ongoing, and those for which the AG has been overridden to fail for the ongoing month.

Appendix E of Chapter 10 was updated with the Method 2 PAC multiplier for the year 2002.

Questions regarding the RAPIDS COLA Update process should be directed to RAPIDS staff. All other questions should be directed to the OFS Policy Unit.