

MANUAL MATERIAL TRANSMITTED					
MANUAL: INCOME MAINTENANCE			CHANGE NUMBER: 226		
DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
37 - 40	10	1/2000	37	10	1/2000
			40	10	10/01
40a - 40k	10	1/2000	40a - 40l	10	10/01
41 - 46	10	12/96	41 - 46	10	10/01
47 - 54	10	1/01	47 - 54	10	10/01
54a - 54b	10	1/01			
55 - 58	10	1/01	55 - 58	10	10/01
59 - 60	10	6/15/01	59 - 60	10	10/01
61	10	8/95	61	10	10/01
62	10	1/98	62	10	10/01
63 - 69	10	8/95	63 - 69	10	10/01
70	10	5/98	70	10	10/01
71 - 74	10	1/98	71 - 74	10	10/01
75 - 76	10	8/96	75 - 76	10	10/01
77	10	6/97	77	10	10/01
78	10	12/96	78	10	10/01
78a	10	7/97			
78b	10	6/97			
78c - 78d	10	8/96			
79 - 80	10	8/95	79 - 80	10	10/01
81	10	10/96	81	10	10/01
82	10	8/95	82 - 82a	10	10/01
83	10	1/98	83	10	10/01
113	10	8/95	113	10	10/01
114 - 114a	10	2/96	114 - 114a	10	10/01

	10		114b - 114n	10	10/01
115 - 116	10	9/97	115 - 116	10	10/01
116a - 116z	10	9/97	116a - 116z	10	10/01
116aa - 116bb	10	9/97	116aa - 116bb	10	10/01
			116cc - 116kk	10	10/01
117 - 118	10	8/95	117 - 118	10	10/01
			118a	10	10/01
119 - 120	10	8/95	119 - 120	10	10/01
122a - 122b	10	5/97	122a - 122b	10	5/97
123 - 130	10	5/97	123 - 124	10	10/01
			125	10	8/95
			126 - 130	10	10/01
131 - 132	10	8/95	131 - 132	10	10/01
132a - 132b	10	5/97			
133 - 134	10	8/95	133 - 134	10	10/01
			134a	10	10/01
137 - 138	10	8/95	137 - 138	10	10/01
139	10	5/96	139	10	10/01
140 - 141	10	8/95	140 - 141	10	10/01
142 - 146	10	10/98	142 - 145	10	10/01
147 - 148	10	8/98	148	10	10/01
149	10	8/95	149	10	10/01
150	10	12/96	150	10	10/01
151	10	8/95	151	10	8/95
152	10	8/01	152	10	10/01
153	10	8/95	153	10	10/01
154	10	5/97	154	10	10/01
155 - 156	10	5/97	155	10	10/01
			156	10	10/01

156a - 156b	10	5/97	156a - 156b	10	10/01
157 - 161	10	8/95	157 - 161	10	10/01
162 - 166	10	9/96	162 - 166	10	10/01
166a	10	4/96			
167	10	9/97	167	10	10/01
168 - 169	10	4/96	168 - 169	10	10/01
170	10	8/95	170	10	10/01
187 - 188	10	8/95	187 - 188	10	10/01
189	10	4/96			
190	10	8/95			
191	10	5/98	191	10	10/01
192	10	1/98	192	10	10/01
193 - 194g	10	1/2000	193 - 194	10	10/01
195 - 198	10	1/97	195 - 198	10	10/01
199 - 208	10	9/97	199 - 208	10	10/01
			208a - 208r	10	10/01
<b>DATE: OCTOBER 1, 2001 TO: ALL INCOME MAINTENANCE MANUAL HOLDERS</b>					

This change is being made to implement policy changed by the final regulations for the Personal Responsibility provisions of PRWORA and to make additional changes to Chapter 10 as a result of clarifications received or previously issued by GroupWise.

## **CHAPTER 10**

Section 10.4, A, items 2, 3 and 4: A NOTE was added regarding the use of income tax returns to anticipate income and about the use of year-to-date amounts from pay check stubs. References to quarterly certifications were removed.

Section 10.4, B: Clarifying information about eligibility for a deduction was added. A NOTE was added about unreported expenses and the ineligibility for a deduction. References to FSE&T penalties were changed to failure to comply with a Food Stamp work requirement.

Section 10.4, B, 4: A clarifying NOTE was added regarding child support paid when the individual for whom it is intended or paid is an AG member.

Section 10.4, B, 6: The reference to Section 12.15 was changed to Section 12.15, B for those who are eligible for a medical deduction due to a disability.

Section 10.4,B,6,a: Medical supplies and equipment were added as an allowable medical expense. A NOTE clarifying the deduction for medical insurance was added. A service dog needed for a physical disability other than blindness was added. The transportation mileage rate was updated to 34 cents per mile.

Section 10.4,B,6,b,(1): Clarifying information about establishing need for estimated medical expenses based upon knowledge of the client's current or prior circumstances or information in the client's record was added.

Section 10.4,B,7,b: Cellular-type phone charges are a deduction when this is the AG's only phone service.

Section 10.4,B,7,c,(1),(c): Clarification was added about when eligibility for the SUA is evaluated between redeterminations. Policy regarding eligibility for the SUA in shared residence/utility situations when an AG(s) receives LIEAP changed. Please read this item carefully.

Section 10.4,C,1: A section reference was added for the definition of disabled.

Section 10.4,C,2: Step 3 was changed was rewritten for clarification about amounts being withheld from WV WORKS due to repayment or failure to comply with program requirements. SSI was removed as it is not considered means-tested for the purpose of this policy,

Section 10.4,C,3: The method used to compute the Food Stamp coupon allotment was added.

Section 10.4,D,4,b,(4): Step 10 in the explanation and example was removed as it applied to obsolete C-219 coding.

Section 10.4,D,7: Clarifying information was added to the note regarding educational expenses. The deduction for RSDI for an 18 - 22 year old student was removed as the benefit no longer exists.

Section 10.4,D,8 - : The following changes were made:

The note regarding alien deeming policy was corrected.

Item a - References to the Head of Household and FSE&T were removed.

Item a,(1) - Two additional groups have all but a prorata share of income counted when disqualified or ineligible for Food Stamps; Individuals disqualified for Food Stamps for failure to meet a WV WORKS work requirement and ABAWDS ineligible due to expiration of the first or second 3-month limit. This is to correspond to Chapter 13 changes which address individuals sanctioned for failure to comply with a WV WORKS work requirement and whether a Food Stamp penalty or Food Stamp disqualification is applied.

Item a,(2) - Items were updated to remove obsolete references. Individuals who are subject to a Food Stamp penalty for failure to meet a WV WORKS work requirement was added. ABAWDS ineligible for Food Stamps due to expiration of the first or second 3-month limits were removed and added to item a,(1). Agreements which result in a court finding was added to convictions for trafficking Food Stamps for drugs, firearms, explosives or ammunition.

Item b - A clarifying statement was added about repayments due to failure to comply with a program's requirements. The individual must be a Food Stamp recipient at the time of failure to comply for purposes of this policy. A NOTE was added that SSI is not a means-tested program for purposes of this policy.

Item b,(1) - A clarifying statement and example were added.

Item b,(2) - This item was removed and the former item (3) is now item (2). Food Stamps cannot increase even when the individual is removed from the Food Stamp AG due to a penalty.

Item b,(3) - Clarifying language was added and this is now item (2). See above explanation.

Item b,(4) - Information about the length of the deeming period when the public assistance benefit is terminated was added.

Item b,(7) - The item, Data System Action, was removed and item (8) became item (7).

Section 10.4,D,9: The term work registration was changed to work requirements.

Section 10.5: The entire Section was removed.

Section 10.6: Bureau of Community Support was changed to Office of Social Services. A reference was changed to Continuously Eligible Newborns.

Section 10.6,A: ICF/MR was added to the groups for which a transfer of resources applies. This is not a change, but that group was omitted from this particular list.

Section 10.6, B: Budgeting procedures were changed to correspond to Food Stamp budgeting procedures where applicable.

Section 10.7, A: Budgeting procedures were changed to correspond to Food Stamp budgeting procedures where applicable.

Section 10.7,B: The entire Section was changed to remove inappropriate references for Medicaid and make any other changes or clarifications necessary for AFDC Medicaid.

Section 10.8: The entire Section was removed.

Section 10.9: The procedure for determining eligibility for TM, Phase II was rewritten to correct the policy. All incorrect references throughout the Section were removed or changed.

Section 10.10: Clarifying language was added

Section 10.11,A,2: The \$50 child support disregard was added for a minor pregnant woman. Terminology changes were made.

Section 10.12: Terminology and reference changes were made.

Section 10.15,B: This section was changed to refer to Section 10.22,B for all SSI disregards and deductions for this coverage group. An example was updated.

Section 10.16,A: This section was changed to refer to Section 10.22,B for all SSI disregards and deductions for this coverage group.

Section 10.16,B: This section was changed to refer to Section 10.22,B for all SSI disregards and deductions for this coverage group. The income limits were rewritten for clarification.

Section 10.16,C,4: The item was changed to refer to Section 10.22,D,4 for all SSI deeming procedures.

Section 10.18: References to AFDC/U payment level were changed to AFDC Medicaid.

Section 10.19: References were changed.

Section 10.21,D,11,a: Outdated spenddown procedures were removed and references to RAPIDS procedures added.

Section 10.21,D,11,b: A note regarding the use of bills of deceased and divorced persons and individuals no longer living with the AG was added.

Section 10.23: The entire section was removed.

Section 10.24,A: The budgeting method was changed to correspond, where appropriate, to the Food Stamp budgeting method.

Section 10.24,B,2,a: Incorrect information about convicted drug felons was changed.

Section 10.24,B,2,b: A NOTE regarding common-law marriages and a qualifying statement about disqualified parents were added

Section 10.24,C,2,c: New CSI instructions were placed in this section.

Questions regarding policy should be directed to the OFS Policy Unit.

Questions regarding RAPIDS procedures should be directed to the RAPIDS Help Desk.

