

MANUAL MATERIAL TRANSMITTED					
MANUAL: INCOME MAINTENANCE			CHANGE NUMBER: 31		
DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
11 - 12	20	4/96	11 - 12	20	5/96
DATE: March, 1996			TO: All Income Maintenance Manual Holders		

This change is being made to correct the time limits for imposition of a FS IPV disqualification sanction. In addition, an example was corrected.

Questions should be directed to the IM Policy Unit in the Office of Family Support.

(2) Time Limits

For court decisions, the disqualification must be imposed within 45 days of the date the final court order is received by the Investigator.

For disqualifications obtained by signing an IG-BR-44 waiver or by an ADH decision, the disqualification begins with the first month following the month the individual signs the waiver or receives notification of the ADH decision. Thirteen days advance notice must be given and taken into consideration when applying the IPV sanction.

(3) Imposing the Penalty

Once the sanction is obtained, the Repayment Officer takes the following actions:

- Notifies the client of the date disqualification begins, and benefit reduction or termination as a result of the disqualification, using forms ES-NL-C and ES-NL-C1. See Chapter 6.
- Takes data system action to remove the disqualified individual(s).
- Begins repayment of the claim using IPV policy.

NOTE: If the individual is not eligible for Food Stamps at the time the disqualification period begins, the disqualification period begins at the same time it would if he were a Food Stamp recipient and continues until it expires, regardless of the eligibility status of the individual or his benefit group. Likewise, once an eligible individual is disqualified, the disqualification period continues until it expires, regardless of the eligibility status of the individual or his benefit group.

EXAMPLE: A court order is received by the Investigator on 8/1/95 indicating an individual is guilty of his first IPV. When the order is received, the individual is not