

MANUAL MATERIAL TRANSMITTED					
MANUAL: INCOME MAINTENANCE			CHANGE NUMBER: 143		
DELETE			INSERT OR CHANGE		
PAGES	CHAPTER	DATED	PAGES	CHAPTER	DATED
			59	24	11/98
60	24	4/99	60	24	4/99
DATE: APRIL, 1999 TO: ALL INCOME MAINTENANCE MANUAL HOLDERS					

This change is being made to allow support service payments for transportation to high school students, whether or not they transport a child to day care.

Change #139 removed the HS component and the qualifying statement that limited payment to instances involving transporting children to day care. This change restores the HS component as a valid one for transportation payments.

Questions should be directed to the OFS Policy Unit.

8. Transportation

Payments are made to a client who is beginning to participate in an activity to assure that transportation is not a barrier. A prepayment for travel requires an estimate of the daily mileage for two weeks.

Transportation payments may be authorized only if expenses have been incurred or are reasonably expected to be incurred.

General limitations, in addition to those in item A above, are as follows. Limitations specific to an activity are shown in the chart below.

- Clients who must travel one mile or less to their place of employment or other participation site are not eligible for payment. In making this determination, consideration must be given to the distance traveled to deliver children to day care.
- Those who ride school buses or other conveyances without cost are not eligible for transportation payments.
- Those who use public transportation are reimbursed for the actual cost of the service.
- Those who use a private vehicle when public transportation is available are reimbursed at the lowest available transportation rate.
- When clients share private transportation, only the owner of the vehicle is entitled to a payment. However, if the owner of the vehicle charges the other passengers, the passengers may be reimbursed for their charges. Members of the owner's AG may not be reimbursed when traveling in the same vehicle.

NOTE: If the owner of the vehicle charges his passengers for transportation, the amount he receives is counted as unearned income to the owner.

- Those who use a private vehicle are reimbursed as follows:

2-40 miles/day	\$5.00/day
41 + miles/day	\$8.00