

PIECES TA Steering Team  
Meeting Summary - December 16, 2002

Members in Attendance: Cathy Jones, Lynn Jones, Kay Tilton, Sherri Ryder, Ann Nutt, Judy Curry, Bill Huebner, Ginger Huffman

The committee discussed the County Plan format and gave direction for revisions. Bill Huebner and Kay Carpenter will meet on the 18<sup>th</sup> of December to consider the suggestions and make further revisions to the draft document. The Collaboration Committee is meeting on January 3<sup>rd</sup> to further review the document.

Phase I Technical Assistance meetings:

January 13 - Country Inn and Suites - Beckley  
RESA 1 and 4 - 12 Counties, Maximum Participants 105

January 17 - Charleston House Holiday Inn - Charleston  
RESA 2 and 3 - 10 Counties, Maximum Participants 90

January 21 - Holiday Inn - Parkersburg  
RESA 5 and 6 - 13 Counties - Maximum Participants 110

February 4 - Cacapon State Park Conference Center - Berkeley Springs  
RESA 8 - 8 Counties - Maximum Participants 75

February 7 - Holiday Inn - Bridgeport  
RESA 7 - 12 Counties - Maximum Participants 105

The Agenda for these meetings is as follows:

- I. Welcome and Introductions (committee will take turns)
- II. Setting the Stage for Collaboration - Bill
- III. County Plan Discussion

- Needs Assessment Ann and Bill
- Plan Content/Policy Requirements
  - Collaborative Plan - Cathy
  - Transition and Continuity - Ginger
  - Inclusive Environments - Ginger
  - Staff Development and Training - Kay, Judy, Ann
  - Program Oversight - Cathy, Bill
  - Health and Safety - Kay, Judy, Ann
  - Program Evaluation - Lynn
- Assurances - Cathy, Bill

#### IV Q & A - All

Power Point information needs to get to Ann Nutt by January 3

Cathy will send out the invitation ASAP, waiting for confirmation on the February dates from BILL (Confirmed 12/20/02)

#### BRAIDED RESOURCE TRAINING

February 20<sup>th</sup>, Embassy Suites, Charleston - RESA's 1,2,3,4

February 21<sup>st</sup> Ramada Inn, Morgantown - RESA's 5,6,7,8

#### Agenda:

- A. Welcome/Introductions
- B. Presentation by Local Collaborative Group
  - Monongalia County in Morgantown
  - Taylor County in Charleston
- C. Presentations by Funding Providers and TA Providers
  - Head Start - Regional Office - Bill is checking
  - Child Care - NCCIC - Bill will contact

- Title I - Cathy will check
- Special Ed - Dee Braley - Ginger will check
- School Aid Funding Formula - Kenna Seals - Ginger will Check
- WV Child Care Subsidy Policy - Kay/Judy

D. Q and A - Panel

Committee members will check on presenters and discuss at the next committee meeting January 6<sup>th</sup> at 12:30 at the Cabinet office conference room.

FEBRUARY 26<sup>TH</sup> - TRAINING SESSIONS ON FACILITATION,  
VISIONING/PLANNING, CONFLICT RESOLUTION

Charleston Civic Center - 9:00 -12:00 and 1:30 to 4:30

Will limit registration to 50 participants, Bill will draft letter and Cathy will send out

Sherri Ryder will send out summary of suggested agendas for these training meetings.

A.