

**Quality Initiatives and Curriculum**

**April 2, 2004**

**First Presbyterian Church, Charleston**

**Present:** Joan Adkins, Karen Duckworth, Cathy Stout, Jackie Thompson, Ginger Huffman, Marty Davis, Jacqueline Dudley, Mimi Davis, Ann Nutt, Jan Griffith

<b>KEY DISCUSSION POINTS</b>	<b>KEY DECISIONS MADE</b>
<p><b>Curriculum Supplements</b> Revised curriculum supplement statement was reviewed and approved.</p>	<p>Add phone nos. – Ginger and Ann for further information.</p> <p>Ann email to PIECES Council for review and ok.</p>
<p><b>Curriculum Course Workgroup</b> The workgroup will meet on April 30, 2004 from 9:30- 3:00 at the Flatwoods DHHR.</p> <p>Efforts are underway to offer the course in a one week institute format this summer.</p>	<p>Consider a small group of trainers to work with Sally to implement the course. This group could then mentor others in instructing the course.</p>
<p><b>Assessment Evaluation Tool</b> First draft of evaluation tool was developed.</p> <p>Further discussion is needed for determining percentage of “In depth” or “Adequate” that must be met in order to be approved.</p>	<p>Areas for evaluation include: Philosophy Methods Correlation with WV ELSF Ease of Use Additional information- informational only</p> <p>Tool will follow the format of the Curriculum Evaluation Tool.</p>
<p><b>Determination of Assessments to Evaluate</b> Group discussed how to determine what assessments to evaluate. Some consideration should be given to inviting publishers to give presentations on the assessment tools.</p>	<p>The group will begin with the assessment tools that are identified with the approved curricula as well as the Work Sampling System.</p> <p>Ann will email county contacts a request for submission of ongoing assessment tools currently in use. Email will clarify the type of assessment under consideration – ongoing in relation to the WV ELSF vs screening tools or tools for determination of eligibility for services.</p>
<p><b>Next Steps:</b> Complete tool with ELSF – email to group for feedback and revision.</p> <p>Email county contacts regarding assessment systems in use.</p>	<p>Next meeting: May 12 Flatwoods DHHR Office</p>

