

PIECES Collaboration Committee

Meeting Minutes October 24, 2002

Attendees: Mary Francis Bleidt, Dr. Pat J. White, Anna Ferrell, Donald W. Dick, Betsy Morris, John E. Stallings, Jr., Joyce Phipps, Kay Carpenter, Bill Huebner

After welcome and introductions, Bill gave the committee an overview of the DOE Policy 2525 and its current status in the process for adoption. The State Board of Education has approved the draft policy for public comment. The comments are to be submitted in writing to Dr. Cathy Jones, DOE. The committee received copies of the suggested format for providing comment. The comment period is open till November 20th. The proposed date for submission of the final policy to the Board of Education is December 12th.

The committee reviewed the draft county plan format and provided direction for possible revisions. The final county plan format will be developed upon final approval of Policy 2525, since it must be consistent with the content of the policy.

The committee also discussed developing a guidance document which would follow the county plan format section by section, providing clarification and guidance on each part.

Suggested revisions are as follows:

Page 3 - provide definition for "School Attendance Area"

Page 4 - add 3 year olds to the "No. Of 4 year olds enrolled column, remove "Class Size" column, and also remove "Teacher Qualifications" column. It probably will be necessary to add a new chart for providers and teachers meeting qualifications.

Page 7, move this whole chart to the end of the document, after the "plan" has been developed - makes more sense to do the budget once the plan has been defined. Also, change "Administration Costs" to "Additional Administration Costs"

Pages 10 and 11, Parts II and III - Possibly collapse into one section, word smith for grammar and typos. Part III needs further clarification as to how this affects counties currently serving 3 and 4 year olds.

Page 12, Part IV - eliminate the requirement for the Abstract. It would be nice to have but perhaps not necessary.

Page 13, add "Evaluation/Monitoring" to requirements for plan in Section V

Page 13, A - first bullet - change to: “Ensure a minimum of two parent/guardian conferences annually. Provide information on how, when and by whom these conferences will be conducted.

Page 14 - Part C - first bullet - may need a reference to the waiver language in the law for clarification. Second bullet, add “by the school aid funding formula” to “Money generated. . .”

Page 15 - Part G - may need to adjust since approved list of curricula and assessments may not be available by the time of the writing of the plans.

Pages 17 and 18 - Can M, N, and O be a “sign off” for purposes of assuring compliance as opposed to having to incorporate into the plan.

Page 18 - Part O - add the dates indicated in the policy for the conducting of the ECERS

The next meeting of the Collaboration Committee is scheduled for November 21, 2002 at Marshall University Graduate College, Robert C. Byrd Building, Room 103.