

PIECES Collaboration Committee

Meeting Summary September 16, 2002

Attendees: Kim Asonevich, Linda Bond, Kay Carpenter, Karen Cochran, Donald Dick, Bill Huebner, Betsy Morris, Joyce Phipps, John Stallings, Nick Zervos

The meeting was held at the Westin DHHR office from 10:00 am to 2:30 pm. The following issues were addressed:

- I. Procedural Rule - Bill Huebner gave a brief update on the 9/10/02 version of the draft DOE Procedural Rule. He informed the committee that the County Plan Application Format will need to be submitted later this month along with the Procedural Rule to the State Board of Education pre-board meeting. With this short time frame pending, Bill and Kay Carpenter met two weeks ago along with Ann Nutt from DHHR to develop a draft of the County Plan Application Format from which the PIECES Advisory and the Collaboration Committee could work. This draft has been distributed to the PIECES Advisory at last Friday's meeting along with an email distribution to the Collaboration Committee.**
- II. Core Partner Issue - It was suggested to the PIECES Advisory Committee that a representative from the local WV Birth to Three provider be added to the list of required core partners for the community collaborative team. This issue was referred to the Collaboration Committee for a recommendation. The Committee discussed the pros and cons of the issue and determined that it would recommend that a representative from the local WV Birth to Three provider remain a recommended partner but that language on the County Plan Application Format reflect a priority for this recommendation.**
- III. Draft County Plan Application Format - The Committee discussed the draft application in detail, item by item, and made recommendations for change and modification. Bill Huebner, Co-Chair, took the recommendations and will incorporate them into a second draft of the Application and will distribute them to the Committee, DHHR, and DOE by Friday, September 20th.**
- IV. Future Meetings - The Collaboration Committee discussed future meetings of the committee and developed the following schedule for the next several months. The committee also recommended that the meetings take place either in Westin or in Flatwoods in order to be within reasonable driving distance for most members.**

October 24, November 21, December 18

Committee meetings will be scheduled from 10:00 am to 3:00 pm unless

otherwise announced. The agenda for the next meeting will include the following:

Second Draft - County Plan Application Format

County Plan Application Guide

Work Plan for the Collaboration Committee (including extended future meeting schedule)

V. Meeting adjourned at 3:00 pm