PIECES Advisory Council Family Enrichment Center September 10, 2004
Present: Melanie Clark, Barbara Tayman (Federal ACF staff), Mary Ann Dean, Mary Frances Bleidt, Pam Roush, Ginger Huffman, John E. Stallings, Jr., Karen Duckworth, Randy Bridgette, Rick Butler, Phil Edwards, Joan Faris, Joan Skaggs, Kelley Worley, Bill Huebner, Greg Black, Michelle Rollyson, Mary Quick, Becky Gooch-Erbacher, Dave Treharne, Cathy Jones, Helen Post-Brown, Kay Tilton, Deidre Craythorne, Judy Curry, Tim Crum, Rashinda Dickerson

Key Points Discussed	Key Decisions Made
Welcome **Introductions** **Approval of Minutes**	Helen Post-Brown chaired in Sandy Murphy's absence. Cathy Jones made the motion to accept the minutes. Becky Gooch-Erbacher seconded the motion. Motion carried.
Public Comment	No Public Comment.
Announcements: • Early Childhood Health Conference being held at Holiday Inn Express, Charleston in conjunction with Head Start's Annual meeting October 27th and October 28th- Embassy Suites, Charleston • Oral Health Forum October 29th being held at Embassy Suites, Charleston • WV Child Care Centers United Conference September 30th and October 1st • September 15th Ready Schools conference call featuring WV and Okla. • NHS -piloting in Region 3 (integrating movement, nutrition) honor for WV • WV invited along with 10 other states (Good Start, Grow Smart) Bill, Cathy and Kay will be participating (standards for young children around pre-k) • Helen Post-Brown shared handout--Reasons for Recess • Professional Development Committee contracted with Dick Clendenin –model for articulation will be complete in May 2005.	

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Child Well-Being Report and Recommendations (Randy Bridgette presented a detailed report of the committee's two years of work) Report: Shared committee's charge, definition of "child well being", process used in coming to overall findings, the current system vs ideal system, infrastructure needed to support collaborative partnerships with desired system components of quality assurance, technical assistance, staff development, and parental involvement. Recommendations: A. Quality Assurance System: CWB recommends that DHHR implement a state level comprehensive Quality Assurance program that provides an ongoing system of QA and improvement within the early care and education programs and regional levels as part of the state QA process that would include the following components: • Health Consultants • Technical Assistance • Staff Development • Data Collection B.Universal Birth through Five Policy (Much more detail in handouts provided to Council members. Entire report will be on website.) CWB committee was commended on job well done! Lengthy council discussion: universal forms, need for school based partners, "211 Hotline". Information shared by Tim Crum that 211 will become operational November 8th. Questions/discussion regarding will this replace other 1-800 numbers? Early Childhood Health Project website now operational	

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www.wvdhhr.org/echp. Challenges of dollars to fund health consultants-other partners..health departments, WV has had voluntary system of health consultants in past years, tough sell. Members felt other partners needed to be involved: Head Start, Healthy Schools, as well as school based clinics and health departments. OMCFH has ECCS grant -- in planning phase now with competitive implementation phase coming. • Need to share this report with other possible partners and arrange for meeting. • Question asked regarding dollar amount for health consultant/s.	• Motion made by Phil Edwards that CWB report and recommendations brought to PIECES Advisory Council be supported in collaboration • Bill Huebner seconded motion. Motion carried. • Phil will coordinate this effort. • Randy will follow up.
NIEER Evaluation Cathy presented. WV notified in late July of invitation to participate in a study on the value of Pre-k. Study ongoing with NIEER contracting with Marshall University to serve as an in state research partner.	
Early Childhood Strategic Plan **(**Michelle Rollyson presented –handouts were included.) Provided summary overview of strategic planning session that took place on June 16th. The three short-term goals included: 1. Workforce Development 2. Pre-K System 3. Health Care Discussion evolved around questions regarding this document and funding ($17,000) to be spent before end of December 2004. Funds will be used to produce the one page document that will be used—i.e. if speaking to Governor, Senators, national meetings, etc. It was suggested that members of Professional Development Committee, Technical Assistance Committee, and Child Well-Being Committee review respective goal area.	• Motion made by Cathy Jones to keep these three short term goals as priorities of strategic plan. Seconded by Randy Bridgette. Motion carried. • Melanie Clark and Kelley Worley will contact committee chairs.

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Discussion regarding wording of "low income children" in Health Care goal be changed to read "all children 0-5". Further discussion regarding each of the three committees input. Further discussion about usefulness of one page brief to go out monthly, and a video as marketing piece felt to be critical.	• Motion made by Kay Tilton that the wording is changed to "all children 0-5". Seconded by Becky Gooch-Erbacher. Motion carried. • 1/3 page information in "bullet" form by each of three committees to be sent to Michelle Rollyson (mrollyson@rvcds.org) by September 24th. • Will follow up on during October special meeting.
Curriculum and Assessment Report (Karen Duckworth reported in Ann Nutt's absence.) Requesting of PIECES Advisory that this list be approved and the document be made available to counties.	• Send comments to Ann via email to annnutt@wvdhhr.org • Motion made by John Stallings to approve the list and make the document available to all WV Pre-K's. Seconded by Kay Tilton. Motion carried.
Council of Chief State School Officers Consortium of States to Assess if Schools are Ready for Children (Cathy Jones reported.) WV chosen along with five other states to participate. CCSSO and High Scope joining forces-Karen Duckworth and John Stallings will participate—Portland, Oregon. Taylor County will use assessment. Council numbered off in 3's to participate in survey (Ten Keys to Ready Schools). Information from group will be collated, and used by Cathy as she participates in conference call on 9/13/04.	
PIECES Organization Resolution (Kay Tilton reported in Sandy Murphy's absence. Handout provided.) PIECES charge to Technical Assistance Team, do we need to add other partners to listing?	• Motion made by Mary Ann Dean that TA committee would review and provide recommendations at next meeting. Seconded by Mary Quick. Motion carried.

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Date for special October meeting	• Via teleconference on October 8, 2004 regarding TA recommendations and public awareness issues plus November Agenda.
Next Meeting and Agenda	• November 12, 2004. • Agenda TBD at October 8, Meeting
Adjournment	• Motion for adjournment made by Mary Ann Dean with second by Becky Gooch- Erbacher. Motion carried.