



## Request for Quotation

State of West Virginia  
Department of Health & Human Resources  
Office of Purchasing  
One Davis Square, Suite 100  
Charleston, WV 25301

RFQ NUMBER
MED12002

PAGE
1

ADDRESS CORRESPONDENCE TO ATTENTION OF
DONNA D. SMITH 304-957-0218

V E N D O R	
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S H I P  T O	BUREAU FOR MEDICAL SERVICES 350 CAPITOL STREET, ROOM 251 CHARLESTON, WV 25301-3706
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DATE PRINTED	TERMS OF SALE	SHIP VIA	F.O.B.	FUND

BID OPENING DATE: 10/27/2011 BID OPENING TIME: 1:30 PM

LINE	QUANTITY	UOP	CAT.NO.	ITEM NUMBER	UNIT PRICE	AMOUNT
				ADDENDUM NO. 2		
				1. TO ANSWER VENDOR QUESTIONS INADVERTENTLY OMITTED FROM ADDENDUM #1.		
				2. ADDENDUM ACKNOWLEDGEMENT IS ATTACHED. THIS DOCUMENT SHOULD BE SIGNED AND RETURNED WITH YOUR BID. FAILURE TO SIGN AND RETURN MAY RESULT IN DISQUALIFICATION OF YOUR PROPOSAL.		
				REQUISITION NO.: MED12002		
				ADDENDUM ACKNOWLEDGEMENT		
				I HEREBY ACKNOWLEDGE RECEIPT OF THE FOLLOWING CHECKED ADDENDUM(S) AND HAVE MADE THE NECESSARY REVISIONS TO MY PROPOSAL, PLANS AND/OR SPECIFICATION, ETC.		
				ADDENDUM NO.'S"		
				NO. 1 _____		
				NO. 2 _____		
				NO. 3 _____		
				NO. 4 _____		
				NO. 5 _____		
				I UNDERSTAND THAT FAILURE TO CONFIRM THE RECEIPT OF THE ADDENDUM(S) MAY BE CAUSE FOR REJECTION OF PROPOSAL.		

SEE REVERSE FOR TERMS AND CONDITIONS

SIGNATURE	TELEPHONE	DATE
TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE

WHEN RESPONDING TO RFP, INSERT NAME AND ADDRESS IN SPACE ABOVE LABELED "VENDOR"

**GENERAL TERMS & CONDITIONS  
PURCHASE ORDER/CONTRACT**

- 1. ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
- 2. APPLICABLE LAW:** The laws of the State of West Virginia and the BMS Purchasing Manual shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 3. NON-FUNDING:** All services performed or goods delivered under BMS Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, the Purchase Order/Contract becomes void and of no effect after June 30.
- 4. COMPLIANCE:** Seller shall comply with all federal, state and local laws, regulations and ordinance including, but not limited to, the prevailing wage rates of the WV Division of Labor.
- 5. MODIFICATIONS:** This writing is the parties' final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
- 6. ASSIGNMENT:** Neither this Order or any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
- 7. WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the BUYER; {b} be merchantable and fit for the purpose intended; and/or {c} be free from defect in material and workmanship.
- 8. CANCELLATION:** The director of the DHHR Office of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- 9. SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in the Order.
- 10. LATE PAYMENTS:** Payment may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the **West Virginia Code**.
- 11. TAXES:** The State of West Virginia is exempt from the federal and state taxes and will not pay or reimburse such taxes.
- 12. RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon contract null and void, and terminate such contract without further order.
- 13. BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
- 14. HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at [www.state.wv.us/admin/purchase/vrc/hipaa.htm](http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR § 160.103) and will be disclosing Protected Health Information (45 CFR § 160.103) to the vendor.
- 15. CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedure, and rules.
- 16. LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirement by any state or local agency of West Virginia, including but not limited to, the West Virginia Secretary of State's Office, the West Virginia Insurance Commission, or any other state agency or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.



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				SIGNATURE		
				COMPANY		
				DATE		
END OF ADDENDUM NO. 3						

SEE REVERSE FOR TERMS AND CONDITIONS

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TITLE	FEIN	ADDRESS CHANGES TO BE NOTED ABOVE	

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## West Virginia Department of Health and Human Resources

The Bureau for Medical Services

BMS Request For Quotation MED12002

1. What is the anticipated award and subsequent "go-live" date?	December 26, 2011 and January 1, 2012.
2. 2.3.2.1-2.3.2.2, What are the data sources from which the Bureau anticipates the source data for the portal information?	The data source is the Bureau's Medicaid Management Information System (MMIS), operated by Molina Medicaid Solutions.
3. 2.3.2.2, What types of data components does the Bureau anticipate having in the portal for x-ray files?	None. Laboratory data can be scanned and attached to a PA request, but the Bureau does not anticipate providing components for transmitting x-ray files through the portal.
4. 2.3.2.2, What is meant by "...and automatically edit diagnosis/procedure codes for Medicaid members."? What types of editing would be done to existing claims data for display in a portal?	If the naming convention for the ICD codes were to change (e.g. ICD-9 to ICD-10) or more codes added, it is expected that the text would be added or edited, if necessary, to make them user friendly.
5. 2.3.2.5, Are the web-based PA's only Pharmacy based or Medical as well?	The PA's are for pharmacy claims only.
6. 2.3.2.5, Is it the Bureau's intent to merely accept the data from LiveCycle PA forms that are hosted by another system and another vendor?	The forms must be housed in the web portal and available for use by Medicaid prescribers. Once completed by the prescriber, they are to be transmitted electronically to the Rational Drug Therapy Program for review. Data from these forms is not collected by the Bureau electronically. These forms are used as a means to expedite the PA process and provide a paperless method for prescribers to use when seeking prior authorization for a drug.
7. 2.3.2.5, If the vendor is to host the forms, is it the Bureau's intent for the vendor to use LiveCycle for forms only, or for workflow and processing as well?	LiveCycle is to be used for forms only.
8. 2.3.2.6, Is it the intent of the Bureau for the vendor to completely take over the WVeScript solution or functions and provide a new one, or is the intent that the vendor link the existing WVeScripts application to their portal,	It is the intent of the Bureau for the Vendor to support the WVeScript e-prescribing application and for it to be housed in the Vendor's web portal and made available to prescribers there. WVeScript must be kept in compliance



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and keep the underlying WVeScript data up to date?	with Surescripts standards for certification and updated with the most current updates for prospective drug utilization review from First Data Bank.
9. 2.3.5, What is the anticipated number of hours and types of qualifications that could be required annually for these "optional services?"	Anticipated hours – 40 per year. Additional services may include, but not be limited to, services necessary for the development of web portal enrollment forms and HIPAA compliant procedures for ancillary staff (such as case managers from other state agencies, etc.) who may need to use the web portal and communications with the healthcare provider community.